



WATERLOO MORADA FIRE DISTRICT BOARD OF DIRECTORS

January 13, 2021 Regular Board Meeting @ 7:00 pm

6925 E Foppiano Lane, Stockton, CA 95212

Teleconference Meeting

In Accordance to Governor Newsome's Executive Order N-25-20

If a member of the public is interested in attending by teleconference, contact fire administration (209) 931-3107

AGENDA

1. CALL TO ORDER - ROLL CALL
 - 1.1. Notice of meeting recorded.

2. PLEDGE OF ALLEGIANCE:

3. PRESENTATIONS:

- 3.1. Presentation - Gift from Ryan Akerland
- 3.2. Presentation - Employee Recognition

4. IN THE MATTER OF PUBLIC DISCUSSION:

This time is provided to the public to address the Board of Directors on items not on the agenda. State law prohibits the Board of Directors from taking action on these items. Each person will be limited to no more than five minutes of discussion time and the total time allotted for discussion shall not exceed thirty minutes.

DISCUSSION / ACTION ITEMS

5. LATE AGENDA ITEMS; Government Code Section 54954.2(b)2
 - 6.3 Correspondence - Letter from WMPFA
 - 7.5 Approval of Minutes – Special Board Meeting 12-22-2020
 - 9.1 Old Business – Station 2 Driveway Proposals

6. CORRESPONDENCE

- 6.1. SJCCDD PA—200203 (LA) Lot Line Adjustment
- 6.2. SJCCDD PA-200184 (SA) Site Approval Application
- 6.3. Letter from WMPFA

7. APPROVAL OF MINUTES:

- 7.1. Board Meeting of December 9, 2020
- 7.2. Special Board Meeting December 15, 2020
- 7.3. Special Board Meeting December 16, 2020
- 7.4. Special Board Meeting January 5, 2021

8. FINANCIAL REPORTS:

- 8.1. Unpaid Bills by Vendor and Requisition # 7 Approval
- 8.2. Monthly Summary Report – Review

9. OLD BUSINESS:

- 9.1. Station 2 – Project 20-2 Power Relocation Proposal Review
- 9.2. Station 2 Driveway Proposals

Our Community...Our Priority

- 9.3. Station 2 Apparatus Room RFP - Discussion
- 9.4. Fire Chief Recruitment – Report of Action Taken
- 9.5. New Engine 2 Purchase - Discussion
- 9.6. Fire Fees Consultant – Staff Report

10. NEW BUSINESS:

- 10.1. Form 700 Statement of Economic Interest 2019/2020
- 10.2. Station 1 – Remodel Needs for Sleeping Quarters - Discussion
- 10.3. Mid Year Budget Review – Staff Report

11. REPORTS:

- 11.1. Member Reports:
- 11.2. Chief Report
- 11.3. Finance Committee:
(Board Members Ralph Lucchetti, Ryan Haggerty, Fire Administration, Tara Eastwood, Community Member, Board President Clay Titus, Alternate)

12. CLOSED SESSION:

- 12.1. Pursuant to Government Code Section 54957.7 Personnel-Fire Chief
 - Review Applicant Packets

Closed Session: A "Closed" or "Executive" Session of the Fire District Board may be held as required for items as follows: personnel matters; labor negotiations; security matters; providing instructions to real property negotiators; legal counsel regarding pending litigation; and protection of records exempt from public disclosure. Closed session will be held in the Fire Station at 6925 E. Foppiano Lane and any announcements or discussion will be held at the same location following Closed Session. Reference California Government Section 94957.0

REPORT FROM CLOSED SESSION: Pursuant to Government Code Section 54957.7(b)

13 FUTURE AGENDA ITEMS/MEETINGS

- 14.1 Directors Open Discussion

15 ADJOURNMENT:



SAN JOAQUIN
— COUNTY —
Greatness grows here.

Community Development Department
Planning · Building · Neighborhood Preservation

APPLICATION REFERRAL:
Staff Review

Project Planner: Alisa Goulart Phone: (209) 468-0222 Fax: (209) 468-3163 Email: alisa.goulart@sjgov.org

The following project has been filed with this Department: **APPLICATION NUMBER: PA-2000203 (LA)**

PROPERTY OWNER: Kenneth N. & Ann L. Meleyco
8600 Alhambra Ave.
Stockton, CA 95212

APPLICANT: Dillon & Murphy
PO Box 2180
Lodi, CA 95241

PROJECT DESCRIPTION: A Lot Line Adjustment application between 2 parcels. Parcel 1 to contain 5.78 acres. Parcel 2 to contain 2.75 acres. Both parcels are serviced by on-site services. These parcels are not under a Williamson Act Contract.

The Property is zoned R-R (Rural Residential) and the General Plan designation is R/R (Rural Residential).

PROJECT LOCATION: The project site is located at the terminus of E. Malika Ct., 1,490 feet southwest of N. Canepa Rd., Stockton. (APN/Address: 086-400-18 & 086-690-04/8600 N. Alhambra Ave., Stockton) (Supervisorial District: 4)

APPLICATION REVIEW: Recommendations and/or comments on this project must be submitted to the Community Development Department no later than December 28, 2020. Recommendations and/or comments received after that date may not be considered in staff's analysis.

AGENCY REFERRALS MAILED ON: December 14, 2020

TO:

SJC Supervisor: District 4
SJC Building Division / Plan Check
SJC Environmental Health

SJC Fire Prevention Bureau
SJC Public Works
Waterloo-Morada Fire District

Stockton East Water District
Central California Traction Railroad



SAN JOAQUIN COUNTY
— COUNTY —
Greatness grows here.

Community Development Department
Planning · Building · Neighborhood Preservation

APPLICATION REFERRAL: Early Consultation
Staff Review with Notice

Project Planner: Kelsey Gunter Phone: (209) 468-8477 Fax: (209) 468-3163 Email: kgunter@sjgov.org

The following project has been filed with this Department: **APPLICATION NUMBER: PA-2000184 (SA)**

PROPERTY OWNER: Jesus E. & Esthela M. Meza
17875 N. Hillside Dr.
Lodi, CA 95240

APPLICANT: Paul Bickford
P.O. Box 771
Lockeford, CA 95237

PROJECT DESCRIPTION: A Site Approval application for a Retail Landscaping Services warehouse and storage area. The project will be completed in 2 phases over 5 years. Phase 1 to include an 8,000-square-foot building that will be used for work truck storage. Outdoor material storage bays will be constructed and screened. A 128-square-foot office trailer will be placed on the parcel during Phase 1 for a construction office. Phase 1 will be completed within 6-8 months. Phase 2 will include a 200-square-foot two-story office space that is connected to the 8,000-square-foot building. Phase 2 will also include the removal of the temporary 128-square-foot office trailer. There is a modification request included in the application for the parking requirement. This parcel is not under a Williamson Act Contract.

The Property is zoned I-L (Limited Industrial) and the General Plan designation is I/L (Limited Industrial).

PROJECT LOCATION: The project site is located at the southeast terminus of Wigwam Drive and N. Teepee Drive, Stockton. (APN/Address: 132-080-11/2300 N. Teepee Dr., Stockton) (Supervisory District: 2)

APPLICATION REVIEW: Recommendations and/or comments on this project must be submitted to the Community Development Department no later than January 6, 2021. Recommendations and/or comments received after that date may not be considered in staff's analysis.

AGENCY REFERRALS MAILED ON: December 9, 2020

TO:

SJC Supervisor: District 2
SJC Assessor
SJC Building Division
SJC Environmental Health
SJC Fire Prevention Bureau
SJC Mosquito Abatement
SJC Public Works
SJC Sheriff Communications Director
City of Stockton
Stockton Unified School District

Waterloo Morada Fire District
Air Pollution Control District
San Joaquin Council of Governments
Caltrans – District 10
CA Highway Patrol
Central Valley Flood Protection Board
CA Fish & Wildlife Region: 2
Federal Emergency Management Agency
PG&E
AT&T

CalWater Water Service
Stockton East Water District
Building Industry Association
Builders Exchange
California Tribal TANF Partnership
California Valley Miwok Tribe
North Valley Yokuts Tribe
United Auburn Indian Community
Buena Vista Rancheria
Sierra Club



Waterloo Morada Professional Firefighters Association

6925 E Foppiano Ln, Stockton, CA 95212

6.3



Chief Henry & Board of Directors,

The Waterloo Morada Professional Firefighters have recently had nominations and elections for new E-Board members. The new E-board stands as follows: President Greg Vitz, Vice President Nate Lebed, Secretary Megan Brady, Treasure Jason Culbertson, Sargent of Arms Michael Burk. Thank you for your support and cooperation. Feel free to contact me if need be.

Kevin Culbertson
Waterloo Morada Professional
Firefighter Association
kculbertson1243@gmail.com

WATERLOO MORADA FIRE DISTRICT

Board of Directors

December 9, 2020 Regular Board Meeting @ 7:00 pm

6925 E. Foppiano Lane Stockton, CA 95212

Teleconference Meeting

In Accordance to Governor Newsome’s Executive Order N-25-20

1. Meeting Called to Order –7:05 pm

Announcement of Meeting Recorded

Roll Call/ Members Present: Clay Titus, Ralph Lucchetti, Ryan Haggerty, and Ryan Gresham

Board Members Present on Teleconference: John Baker

Also Present are: Chief Henry, Admin. Secretary Yolanda Palermo

Teleconference: Unnamed Guest (s)

2. Pledge of Allegiance: Ralph Lucchetti

3. Presentations:

4. IN THE MATTER OF PUBLIC DISCUSSION: This time is provided to the public to address the Board of Directors on items not on the agenda. State law prohibits the Board of Directors from taking action on these items. Each person will be limited to no more than five minutes of discussion time and the total time allotted for discussion shall not exceed thirty minutes.

DISCUSSION / ACTION ITEMS

5. Late Agenda Items: Government Code Section 54954.2(b)

6. Correspondence

6.1 SJCCDD- PA-2000052 (TA) Development Title Text Amendment to amend the provisions for Second Unit Dwellings as adopted by State legislation. Local jurisdictions can apply to Accessory Dwelling Units (ADU’s) and Junior Accessory Dwelling Units (JADU’s).

7. Approval of Minutes

7.1 Regular Meeting November 11, 2020

Motion to approve: Ryan Haggerty

Second: Ralph Gresham

Vote by Roll Call: John Baker, Ryan Gresham, Ryan Haggerty, Ralph Lucchetti and Clay Titus

8. Financial Reports

8.1 Unpaid Bills Requisition #6 \$62,600.80

Motion to approve: Ryan Haggerty

Second: Ryan Gresham

Vote by Roll Call: John Baker, Ryan Gresham, Ryan Haggerty, Ralph Lucchetti and Clay Titus

8.2 Monthly Summary Report - Reviewed

9. Old Business

9.1 Station 2 Discussion Update:

- Lockers will be installed
- District will get another bid for Windows
- Floor has been purchased
- Encroachment Bids will be requested

10. New Business

10.1 Adoption of Board Policy Formal Bidding

Motion made by Ryan Gresham to approve Formal Bidding Procedure – RFP Policy # 1-15-8

Second: John Baker

Vote by Roll Call: John Baker, Ryan Gresham, Ryan Haggerty, Ralph Lucchetti and Clay Titus

10.2 Board Reorganization

Motion to elect Clay Titus as President of the Board by Ralph Lucchetti

Second: Ryan Haggerty

Vote by Roll Call: John Baker, Ryan Gresham, Ryan Haggerty, Ralph Lucchetti and Clay Titus

Motion to elect Ryan Haggerty as Vice President by Ryan Gresham

Second: Ralph Lucchetti

Vote by Roll Call: John Baker, Ryan Gresham, Ryan Haggerty, Ralph Lucchetti and Clay Titus

Motion to elect John Baker as Treasurer by Ralph Lucchetti

Second: Ryan Haggerty

Vote by Roll Call: Ryan Gresham, Ryan Haggerty, Ralph Lucchetti, Clay Titus and John Baker

11. Reports

11.1 Member Reports – None

11.2 Chief Reports:

- Monthly Incident Report for November 225 Calls/YTD 2494
- Chief attended Planning Commission Meeting regarding, Days Inn, the owners of the Days Inn will add audio alarm system in hallways and other common areas, also cleaning staff will check all smoke alarms as part of their routine when cleaning. District will continue to inspect facility annually and assist owner with understanding fire related repairs / inspections.

12. Closed Session: 8:55 pm

12.1 Pursuant to Government code Section 54957.7 Personnel-Fire Chief

Open Session: 8:55 pm

Report: Board reviewed Fire Chief Applicant Packets and will interview six (6) potential candidates on December 15 and December 16, 2020.

Meeting Adjourned: 8:56 pm

John Baker
Waterloo Morada Fire District

WATERLOO MORADA FIRE DISTRICT
Board of Directors
December 15, 2020 Special Board Meeting @ 1:00 pm
6925 E. Foppiano Lane, Stockton, CA 95212

Teleconference Meeting

In Accordance to Governor Newsome's Executive Order N-25-20

**If a member of the public is interested in attending by teleconference, contact fire administration
(209)931-3107**

1. Meeting Called to Order – 1:00 pm

Announcement of Meeting: Not Recorded

Roll Call/ Members Present: Clay Titus, Ryan Haggerty, John Baker and Ryan Gresham

Teleconference Present: Ralph Lucchetti and Chief Henry

Also Present are: Admin. Secretary Yolanda Palermo

2. Pledge of Allegiance to the Flag led by: Ryan Gresham

3. Closed Session: 1:04 pm

Chief Interviews

Open Session: 4:20 pm

No Action Taken

Meeting Adjourned: 4:21 pm

Treasurer

Waterloo Morada Fire District

WATERLOO MORADA FIRE DISTRICT
Board of Directors
December 16, 2020 Special Board Meeting @ 1:00 pm
6925 E. Foppiano Lane, Stockton, CA 95212

Teleconference Meeting

In Accordance to Governor Newsome's Executive Order N-25-20

**If a member of the public is interested in attending by teleconference, contact fire administration
(209)931-3107**

1. Meeting Called to Order – 12:55 pm

Announcement of Meeting: Not Recorded

Roll Call/ Members Present: Clay Titus, Ryan Haggerty, John Baker and Ryan Gresham

Teleconference Present: Ralph Lucchetti and Chief Henry

Also Present are: Admin. Secretary Yolanda Palermo

2. Pledge of Allegiance to the Flag led by: John Baker

3. Closed Session: 12:56 pm

Chief Interviews

Open Session: 4:53 pm

No Action Taken

Meeting Adjourned: 4:54 pm

Treasurer

Waterloo Morada Fire District

WATERLOO MORADA FIRE DISTRICT
Board of Directors
January 5, 2021 Special Board Meeting @ 5:30 pm
6925 E. Foppiano Lane, Stockton, CA 95212

Teleconference Meeting

In Accordance to Governor Newsome’s Executive Order N-25-20

**If a member of the public is interested in attending by teleconference, contact fire administration
(209)931-3107**

1. Meeting Called to Order – 5:31 pm

Announcement of Meeting: Not Recorded

Roll Call/ Members Present via Teleconference: Clay Titus, Ryan Haggerty, John Baker
Ryan Gresham Ralph Lucchetti and Chief Henry Admin. Secretary Yolanda Palermo

2. Pledge of Allegiance to the Flag led by: John Baker

3. Closed Session: 5:33 pm

3.1 Fire Chief Recruitment Interviews

3.2 Real Estate

Open Session: 7:36 pm

Action Taken:

Real Estate -**Motion** made by Ryan Gresham to allow Chief Henry to enter into Contract/Escrow for the Morada Frontage Road Property.

Second: John Baker

Vote by Roll Call: Ralph Lucchetti, Ryan Haggerty, Ryan Gresham, John Baker and Clay Titus

Meeting Adjourned: 7:37 pm

Treasurer

Waterloo Morada Fire District

**WATERLOO MORADA FIRE DISTRICT
Board of Directors
December 22, 2020 Special Board Meeting @ 5:30 pm
6925 E. Foppiano Lane, Stockton, CA 95212**

Teleconference Meeting

In Accordance to Governor Newsome’s Executive Order N-25-20

**If a member of the public is interested in attending by teleconference, contact fire administration
(209)931-3107**

- 1. Meeting Called to Order – 5:30 pm**
Announcement of Meeting: Not Recorded
Roll Call/ Members Present via Teleconference: Clay Titus, Ryan Haggerty, John Baker
Ryan Gresham Ralph Lucchetti, Chief Henry and Admin. Secretary Yolanda Palermo
- 2. Pledge of Allegiance to the Flag led by:** Deferred
- 3. Closed Session: 5:31 pm**
Real Estate –Morada Lane

Open Session: 6:01 pm
Offer was presented by Relator Jim Martin the Board has agreed to counter the offer.

Meeting Adjourned: 6:02 pm

Treasurer
Waterloo Morada Fire District

2:48 PM
01/12/21

Waterloo Morada Rural County Fire Protection District Unpaid Bills by Vendor All Transactions

Type	Date	Num	Due Date	Open Balance
Airgas NCN				
Bill	1/11/2021		1/11/2021	123.34 <i>SOA</i>
Total Airgas NCN				123.34
Akerland Technology Solutions				
Bill	1/11/2021		1/11/2021	1,082.36 <i>SOA</i>
Total Akerland Technology Solutions				1,082.36
AT&T - CALNET 3				
Bill	1/11/2021		1/11/2021	113.26 <i>SOA</i>
Total AT&T - CALNET 3				113.26
AT&T Line 2				
Bill	1/11/2021		1/11/2021	73.81 <i>SOA</i>
Total AT&T Line 2				73.81
Baker, John				
Bill	1/11/2021		1/11/2021	250.00 <i>SOA</i>
Total Baker, John				250.00
Brannon Tire				
Bill	1/11/2021		1/11/2021	21.55 <i>SOA</i>
Total Brannon Tire				21.55
California Choice				
Bill	1/11/2021		1/11/2021	13,424.33 <i>SOA</i>
Total California Choice				13,424.33
California Waste Recovery Systems				
Bill	1/11/2021		1/11/2021	499.11 <i>SOA</i>
Total California Waste Recovery Systems				499.11
Choices Case Management				
Bill	1/11/2021		1/11/2021	500.00 <i>SOA</i>
Total Choices Case Management				500.00
Clutch and Brake Xchange, Inc.				
Bill	1/11/2021		1/11/2021	185.74 <i>SOA</i>
Total Clutch and Brake Xchange, Inc.				185.74
Collier, Lewis				
Bill	1/11/2021		1/11/2021	688.18 <i>SOA</i>
Total Collier, Lewis				688.18
Comcast				
Bill	1/11/2021		1/11/2021	150.51 <i>SOA</i>
Total Comcast				150.51
Dameron Ambulatory Care Center				
Bill	1/11/2021		1/11/2021	197.00 <i>SOA</i>
Total Dameron Ambulatory Care Center				197.00
DeLage Landen Financial Services, Inc.				
Bill	1/11/2021		1/11/2021	187.92 <i>SOA</i>
Total DeLage Landen Financial Services, Inc.				187.92
Delta Dental Client Services				
Bill	1/11/2021		1/11/2021	2,648.97 <i>SOA</i>
Total Delta Dental Client Services				2,648.97
Eagle Engraving, Inc.				
Bill	1/11/2021		1/11/2021	49.80 <i>SOA</i>
Total Eagle Engraving, Inc.				49.80
Fire Agencies Self Insurance System				
Bill	1/11/2021		1/11/2021	33,802.00 <i>SOA</i>
Total Fire Agencies Self Insurance System				33,802.00

Waterloo Morada Rural County Fire Protection District

Unpaid Bills by Vendor

All Transactions

Type	Date	Num	Due Date	Open Balance
Firefighters of San Joaquin / Local 1243				
Bill	1/11/2021		1/11/2021	692.40 <i>SDA</i>
Total Firefighters of San Joaquin / Local 1243				692.40
Flyers				
Bill	1/11/2021		1/11/2021	2,213.51 <i>SDA</i>
Total Flyers				2,213.51
Gresham, Ryan				
Bill	1/11/2021		1/11/2021	250.00 <i>SDA</i>
Total Gresham, Ryan				250.00
Haggerty, Ryan				
Bill	1/11/2021		1/11/2021	200.00 <i>SDA</i>
Total Haggerty, Ryan				200.00
Hi-Tech Emergency Vehicle Service, Inc.				
Bill	1/11/2021		1/11/2021	274,532.45 <i>SDA</i>
Total Hi-Tech Emergency Vehicle Service, Inc.				274,532.45
Joint Radio User Group				
Bill	1/11/2021		1/11/2021	5,702.91 <i>SDA</i>
Total Joint Radio User Group				5,702.91
L & M Sharpening INC				
Bill	1/11/2021		1/11/2021	222.40 <i>SDA</i>
Total L & M Sharpening INC				222.40
Lexipol				
Bill	1/11/2021		1/11/2021	3,750.00 <i>SDA</i>
Total Lexipol				3,750.00
Liebert Cassidy Whitmore				
Bill	1/11/2021		1/11/2021	4,517.50
Bill	1/11/2021		1/11/2021	1,265.00
Total Liebert Cassidy Whitmore				5,782.50 <i>SDA</i>
Lucchetti, Ralph				
Bill	1/11/2021		1/11/2021	250.00 <i>SDA</i>
Total Lucchetti, Ralph				250.00
Mission Linen Supply				
Bill	1/11/2021		1/11/2021	116.74
Bill	1/11/2021		1/21/2021	116.74
Total Mission Linen Supply				233.48 <i>SDA</i>
O'Reillys Auto Parts				
Bill	1/11/2021		1/11/2021	135.61 <i>OK</i>
Total O'Reillys Auto Parts				135.61
Occu-Med, Ltd.				
Bill	1/11/2021		1/11/2021	151.00 <i>SDA</i>
Total Occu-Med, Ltd.				151.00
Pacific Gas & Electric Co.				
Bill	1/11/2021		1/11/2021	937.68 <i>SDA</i>
Total Pacific Gas & Electric Co.				937.68
Pacific Records Management				
Bill	1/11/2021		1/11/2021	45.00 <i>SDA</i>
Total Pacific Records Management				45.00
Parker, Michael P.				
Bill	1/11/2021		1/11/2021	59.24 <i>SDA</i>
Total Parker, Michael P.				59.24

Waterloo Morada Rural County Fire Protection District
Unpaid Bills by Vendor
All Transactions

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Open Balance</u>
Richard's Pumping & Excavating, Inc.				
Bill	1/11/2021		1/11/2021	240.00 <i>SAH</i>
Total Richard's Pumping & Excavating, Inc.				240.00
Scott's PPE Recon, Inc				
Bill	1/11/2021		1/11/2021	203.00 <i>SAH</i>
Total Scott's PPE Recon, Inc				203.00
Target Solutions Learning				
Bill	1/11/2021		1/11/2021	1,595.00 <i>SAH</i>
Total Target Solutions Learning				1,595.00
Titus, Clay				
Bill	1/11/2021		1/21/2021	250.00 <i>CASH</i>
Total Titus, Clay				250.00
Trench Plate Rental Co.				
Bill	1/11/2021		1/11/2021	747.60 <i>SAH</i>
Total Trench Plate Rental Co.				747.60
U.S. Bank Corporate Payment System				
Bill	1/11/2021		1/11/2021	2,632.26 <i>SAH</i>
Total U.S. Bank Corporate Payment System				2,632.26
WMFF Association				
Bill	1/11/2021		1/11/2021	380.00 <i>SAH</i>
Total WMFF Association				380.00
Zero Nox, Inc				
Bill	1/11/2021		1/11/2021	19,982.24 <i>SAH</i>
Total Zero Nox, Inc				19,982.24
TOTAL				375,186.16

Waterloo Morada Rural County Fire Protection District

1/12/2021 3:16 PM

Register: Unrestricted-Undesignated:101 · F & M Checking-General

From 12/10/2020 through 01/11/2021

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/10/2020	6648	Dillon & Murphy En...	2000 · *Accounts Paya...	Invoice 2044-02	2,570.00			82,902.72
12/10/2020	6675	Engine Company Tra...	2000 · *Accounts Paya...	Driver Operato...	580.00			82,322.72
12/10/2020	6676	Lodi Uniform	2000 · *Accounts Paya...	Face Masks Inv...	362.94			81,959.78
12/10/2020	6677	Pacific Gas & Electri...	2000 · *Accounts Paya...	8928861230-5	587.87			81,371.91
12/10/2020	6678	Business Office Syst...	2000 · *Accounts Paya...	902138	47.47			81,324.44
12/23/2020		Comcast	2000 · *Accounts Paya...	VOID: 815560...		X		81,324.44
12/23/2020	6679	Alhambra	2000 · *Accounts Paya...	585832812761...	207.02			81,117.42
12/23/2020	6680	Hunt & Sons, Inc	2000 · *Accounts Paya...	28393	1,759.63			79,357.79
12/23/2020	6681	Munro, Tanner	2000 · *Accounts Paya...	Reimbursement...	242.06			79,115.73
12/23/2020	6682	Pathian Administrators	2000 · *Accounts Paya...	210121	165.92			78,949.81
12/23/2020	6683	Comcast	2000 · *Accounts Paya...	815560068045...	149.78			78,800.03
12/23/2020	6684	Comcast	2000 · *Accounts Paya...	815560068045...	162.50			78,637.53
12/23/2020	6685	Terminix International	2000 · *Accounts Paya...	566259 / 648357	359.00			78,278.53
01/11/2021	6686	Choices Case Manag...	2000 · *Accounts Paya...	Invoice 43694,...	1,092.50			77,186.03
01/11/2021	6687	Hi-Tech Emergency ...	2000 · *Accounts Paya...	10605	79.62			77,106.41
01/11/2021	6688	Hunt & Sons, Inc	2000 · *Accounts Paya...	28393	916.76			76,189.65
01/11/2021	6689	Pacific Gas & Electri...	2000 · *Accounts Paya...	8928861230-5	1,372.59			74,817.06
01/11/2021	6690	Terminix International	2000 · *Accounts Paya...	566259 / 648357	105.00			74,712.06

U * *

2 * 570 * 00 +
 580 * 00 +
 362 * 94 +
 587 * 87 +
 47 * 47 +
 207 * 02 +
 1 * 759 * 63 +
 242 * 06 +
 165 * 92 +
 149 * 78 +
 162 * 50 +
 359 * 00 +
 1 * 092 * 50 +
 79 * 62 +
 916 * 76 +
 1 * 372 * 59 +
 105 * 00 +

017

10 * 760 * 66 *

Waterloo Morada Fire District
 6925 E. Foppiano Lane
 Stockton, CA 95212
 209 931-3107
 Chief Steve Henry
 ypalermo@wmfire.org

PAYABLE	ADDRESS	FUND ACCT	AMOUNT	CHECK	DESCRIPTION
Waterloo Morada Fire	6925 E. Foppiano Lane	49701-6238000000	\$100,653.71		General Expenditures
Protection District	Stockton, CA 95212				Unpaid Bills Detail Report
Total : 49701					
Waterloo Morada Fire	6925 E. Foppiano Lane	49701-6238000000	\$10,760.66		General Expenditures
Protection District	Stockton, CA 95212				Bills Pd. Prior to Meeting
Total: 49701		TOTAL	\$111,414.37		
Waterloo Morada Fire	6925 E. Foppiano Lane	49701-6238000000	\$179,268.00		General Expenditures
Protection District	Stockton, CA 95212				Apparatus /Station 2
Total: 49701		TOTAL	\$179,268.00	Separate Check	
Grand Total			\$290,682.37		

Approved: _____

Approved: _____



Waterloo Morada Fire District
Monthly Summary Report

EXPENDITURES SUMMARY	Budget Amt	Balance	% Bal Left		
PERSONNEL	\$ 3,314,988	\$ 1,509,832	46%	Today's Date	1/13/21
VEHICLE & EQUIPMENT	\$ 98,355	\$ 39,790	40%	Budget Year Left	46%
BUILDINGS & GROUNDS	\$219,500	\$135,835	62%		
SUPPLIES	\$97,397	\$55,435	57%		
SERVICES	\$ 252,955	\$ 140,326	55%		

EXPENDITURES - General				Reserves		
	Budget Amt	Balance	% Bal Left	Budget Amt	Fund	% Bal Left
PERSONNEL						
<u>510</u>	SALARIES - REGULAR/A13-15, A2Q	\$ 1,459,082	\$ 721,180	49%		
<u>511</u>	SALARIES - OVERTIME- FLSA-ATO	\$ 160,000	(\$9,365)	-6%		
<u>515</u>	SALARIES - EXTRA HELP - PART TIME	\$ 53,019	\$29,108	55%		
<u>SJCO</u>	RETIREMENT - EMPLOYER SHARE	\$ 1,136,725	\$531,200	47%		
<u>530-534</u>	INSURANCE - MEDICAL, DENTAL, LIFE	\$ 260,720	\$120,349	46%		
<u>SJCO</u>	SJCO PAYROLL OTHER EXPENSES	\$ 245,442	\$117,360	48%		
VEHICLE & EQUIPMENT						
<u>542</u>	FUEL	\$ 36,050	\$ 21,685	60%		
<u>546</u>	FIREFIGHTING TOOLS/EXTRICATION	\$ 1,775	\$692	39%		
<u>547</u>	RADIOS	\$ 3,000	\$ 1,383	46%		
<u>549</u>	SCBA	\$ 7,100	\$ 1,576	22%		
<u>550</u>	HOSE & NOZZLES	\$ 8,830	\$ 4,067	46%		
<u>552</u>	LADDER MAINTENANCE	\$ 5,000	\$ 5,000	100%		
<u>553</u>	VEHICLE MAINTENANCE	\$ 30,000	\$ 5,387.48	18%		
	Repair		\$24,613			
	Maintenance		\$0			
<u>554</u>	EQUIPMENT CAPITOL OUTLAY	\$ -	\$88,802		\$20,000	\$ 20,000 100%
<u>616</u>	CLOTHING - SAFETY	\$ 6,600	\$1,312	20%		
BUILDINGS & GROUNDS						
<u>561</u>	BUILDING MAINTENANCE	\$ 4,500	(\$287)	-6%		
<u>562</u>	REPAIR OFFICE/LIVING QUARTERS	\$ 2,500	\$160	6%		
<u>564</u>	OFFICE FURNITURE	\$ 2,500	(\$351)	-14%		
<u>568</u>	PROPERTY PAYMENT					
<u>569</u>	BUILDING & GROUND CONTINGENCIES	\$ 210,000	\$136,313	65%		
<u>570</u>	STATION / PROPERTY CAPITOL OUTLAY	\$ -	\$0		\$15,000	\$ 9,988 67%
SUPPLIES						
<u>601</u>	OFFICE EQUIPMENT	\$ 1,000	\$ 512	51%		
<u>602</u>	COMPUTER EQUIPMENT	\$ 10,350	\$ 6,054	58%		
<u>603</u>	ANNUAL SERVICE CONTRACTS	\$ 14,692	\$ 7,942	54%		
<u>606</u>	OFFICE SUPPLIES	\$ 4,500	\$ 3,270	73%		
<u>607</u>	POSTAGE	\$ 1,315	\$ 1,144	87%		
<u>608</u>	STATION SUPPLIES-CLEAN/MAINT	\$ 4,200	\$ 813	19%		
<u>618</u>	MEDICAL SUPPLIES/EQUIPMENT	\$ 7,000	\$ 4,909	70%		
<u>625</u>	UTILITIES - ELEC/ GAS/ WATER/GARBAGE/TEL-INT	\$ 37,145	\$ 17,891	48%		
<u>633</u>	FOOD / WATER	\$ 5,195	\$ 2,031	39%		
<u>635</u>	FIREFIGHTING FOAM	\$ 7,000	\$ 5,869	84%		
<u>636</u>	SUPPLIES - CONTINGENCIES	\$ 5,000	\$ 5,000	100%		

SERVICES

657	DISPATCHING	\$	59,000	\$	8,670	15%
658	COMPUTER SUPPORT	\$	2,475	\$	644	26%
665	PHYSICAL EXAMS/EMT RECERT	\$	8,860	\$	(242)	-3%
670	FIRE PREVENTION/PUBLIC EDUCATION	\$	4,700	\$	4,697	100%
675	EMPLOYEE TRAINING	\$	5,100	\$	1,486	29%
679-1	MEMBERSHIP & CONFERENCES	\$	18,920	\$	16,400	87%
690	SERVICE CONTINGENCY	\$	2,500	\$	2,500	100%
652-56	OUTSIDE SERVICES	\$	100,100	\$	64,652	65%
676-80	PROFESSIONAL SERVICES	\$	51,300	\$	41,519	81%

Balance Sheet

Last Month Change

100	General Account - SJC		(\$1,559,057)		\$94,396	(\$1,653,453)
101	Operating Funds Checking	\$	69,477		\$85,473	\$15,996
103	Operating Reserves/SJCO	\$	51,073		\$53,910	\$2,837
113	Apparatus Replacement (CD 423)	\$	306,601		\$306,601	(\$0)
114	Capital Improvements/New Station Const.	\$	229,146		(\$5)	(\$229,151)
106	Operating Reserves/FM	\$	443,886		\$281,698	(\$162,188)
	Sum of 103,113,114,106	\$	1,030,706	\$	642,203	(\$388,503)

Final Budget Status

	Budget Amt	Balance	% Bal Left
1/13/2021 Current Status of Budget	\$4,246,463	\$1,995,944	47%
Capitol Outlay Reserve Expense	\$35,000	\$29,988	86%

Revenue Status

	Budget Amt	Balance	% Bal
1/13/2021 Revenues Received	\$ 0		0%
GRANT		\$8,420.68	
Interest -Operating Reserve F&M		\$126.92	
Property Tax Unsec-SB813		\$1,226.54	
Property Tax Current Secured		\$972,664.00	
Property Tax Current Unsecured		\$92,337.09	
Property Tax Unsecured-Prior		\$74.35	
SB813 Supplemental		\$33,062.35	
Special Assessments 1986		\$422,014.91	
Special Assessments -Measure N		\$787,779.76	
Interest-Checking		\$3.43	
Interest SJ Capitol Outlay		\$269.00	
Interest SJ General Fund Acct.		\$918.00	
Interest F&M CD # 424		\$38.20	
Interest F&M CD # 423		\$0.00	
ST-Homeowners Property Tax		\$6,813.34	
Fees for Service (Inspection-Permits)		\$28,350.00	
Impact Mitigation		\$2,568.13	
Equipment Sale		\$6,000.00	
Fire Recovery		\$5,062.91	
Outlawed Warrants/Miscellaneous		\$334.72	
Rebates,Refunds / Fuel Tax Refund		\$1,197.12	
Cost Reimbursement-Workers Comp		\$29,368.63	
Strike Team Reimbursement	\$ -	\$0.00	#DIV/0!
Total Income		\$2,398,630.08	

Long Term Liability

	Beg Bal	Liability Paid	Balance
1/13/2021 SJCERA Sick Leave Bank	\$230,000	\$23,860	\$206,140
Station 2 Property	\$536,250	\$15,472	\$520,778
2018 Type 1 (Hi-Tech)	\$559,176	\$301,711	\$257,465
2018 Type 3 (BME)	\$332,741	\$129,045	\$203,696

Waterloo Morada Fire Protection District Fire Chief Employment Contract

This contract, dated January 13, 2021, is made between the Waterloo Morada Fire Protection District ("DISTRICT") and Eric G. Walder.

RECITALS

DISTRICT desires to employ the services of Eric G. Walder as Fire Chief and to provide certain compensation and establish certain conditions of employment of the Fire Chief. Eric Walder desires to accept employment as Fire Chief under the conditions contained in this contract. In consideration of the mutual covenants contained in this contract, the parties agree as follows:

1. **TERM OF AGREEMENT**

The term of this agreement and employment date shall begin on March 15, 2021 and shall continue for a period of four (4) years, subject only to the Termination provision of this contract (Section 4). From employment date forward Eric G. Walder will be referred to in this contract as EMPLOYEE. Both the DISTRICT and EMPLOYEE understand that EMPLOYEE's employment is at the will of both parties. Thus, EMPLOYEE serves at the pleasure of the DISTRICT, subject to the terms of this contract. In a like manner, nothing in this contract shall interfere with the right of the EMPLOYEE to resign at any time, subject to the Termination provisions (Section 4). Effective March 15, 2021, EMPLOYEE shall be appointed to the position of Fire Chief.

2. **DUTIES**

- a. EMPLOYEE shall provide the services normally provided by a Fire Chief in a Fire Protection District in California. Such duties include, but are not limited to, planning, directing, and supervising the activities of the Fire District personnel; coordinating District activities and mutual aid with Federal, State, and other local agencies; attending before and after hours meetings as required by the DISTRICT; analyze, prepare and manage the DISTRICT's budget; prepare agenda and materials for Board Meetings; select, appoint, promote, and discipline employees of the DISTRICT; formulate and recommend policies for Board review and adoption; and provide staff assistance to the Board as necessary. EMPLOYEE shall devote such time as is reasonably necessary to perform these duties. The normal work week will be forty (40) hours, but may be more or less depending on the needs of the District and / or direction of the Board.
- b. The position of Fire Chief is full time. EMPLOYEE shall not engage in any off-duty activity or employment that interferes with the legitimate interests of the DISTRICT or EMPLOYEE's ability to perform the duties of the Fire Chief.

- c. The DISTRICT encourages the continued professional growth of the Fire Chief. It encourages membership and participation in professional organizations, professional seminars, professional conferences and conventions, community organizations, in addition to formal education. The District shall fund two (2) professional conferences per year, at minimum one to be within the State of California. The EMPLOYEE shall develop an annual budget request that requires approval of the Board for participation in fire service-related meetings and travel not covered under the professional conference's clause.

3. COMPENSATION AND BENEFITS

- a. Compensation:
EMPLOYEE shall be paid at the same time as other employees. EMPLOYEE shall be paid an annual salary of \$130,000 (\$10,833.33 per month).
EMPLOYEE shall receive an increase in salary of \$3,333 each year effective with the pay period in which EMPLOYEE's anniversary date occurs, commencing on the anniversary date in 2022.
- b. Retirement: EMPLOYEE shall be enrolled in the same retirement plan and under the terms and conditions required by the Retirement System.
- c. Health Insurance: EMPLOYEE shall be entitled to the same health insurance benefits as other employees; and the same terms and conditions as other employees.
- d. Dental and Vision Insurance: EMPLOYEE shall be provided dental and vision insurance, with the premium fully paid for employee and dependents.
- e. Life Insurance: EMPLOYEE shall be entitled to the same life insurance benefits as other employees; and the same terms and conditions as other employees.
- f. Professional and Community Organizations: DISTRICT will pay for necessary and reasonable costs of EMPLOYEE's membership in professional and community organizations.
- g. Vehicle: DISTRICT will provide EMPLOYEE a vehicle for his exclusive use following existing District Policies and Procedures. Vehicle may be used for official business anywhere within the State of California. Vehicle may be used for incidental personal needs during such time as EMPLOYEE is on duty or acting in an official capacity approved by the Board. Any other use requires prior approval from the Board of Directors.
- h. Uniform Allowance: EMPLOYEE shall be entitled to the same uniform reimbursement/allowance benefits as other employees; and the same terms and conditions as other employees.
- i. Vacation Leave: Vacation Leave is provided as a means for EMPLOYEE to get away from work physically and mentally. EMPLOYEE is EXPECTED to take this vacation benefit in such a fashion as he will be away from the obligations of

the DISTRICT and is refreshed and reinvigorated upon returning to work. EMPLOYEE shall receive 9 hours of vacation leave per month. EMPLOYEE may accrue a maximum of one hundred and twenty hours (120) of vacation leave at which time EMPLOYEE will cease accruing vacation leave credit(s) until such time as the accrued leave credits are below this maximum.

- j. Holiday: EMPLOYEE is not required nor expected to work on recognized holidays. EMPLOYEE receives no additional compensation for working on a holiday, nor does EMPLOYEE 'bank' holiday credits in ANY fashion or manner. If a recognized holiday falls on a Saturday, the time off will be granted on the previous Friday. If a recognized holiday falls on a Sunday, the time off will be granted on the following Monday. The District recognizes the following holidays:

Christmas Eve Day
Christmas Day
New Year's Day
Memorial Day
Independence Day
Labor Day
Veteran's Day
Thanksgiving Day
The Day after Thanksgiving Day
Presidents Day
Martin Luther King, Jr.'s Birthday
EMPLOYEE's own birthday

- k. Management Leave: EMPLOYEE will be credited with Management Leave as follows: On EMPLOYEE's appointment date and anniversary date in 2022 he shall be credited with five (5) days of Management Leave. On EMPLOYEE's anniversary date in 2023 and each year thereafter EMPLOYEE shall be credited with ten (10) days of Management Leave. At the end of each year, on or before EMPLOYEE's anniversary date, any and all Management Leave credited but not used shall be paid in cash to EMPLOYEE (at EMPLOYEE's hourly equivalent rate of pay).
- l. Sick Leave: EMPLOYEE shall earn sick leave at the rate of twelve (12) hours per month, credited at the beginning of each month and available for use at that time. Sick leave credits have no cash value, remain the sole and exclusive property of the DISTRICT, and will not be used for any other purpose except to cover for absences related to illness or injury pursuant to DISTRICT policy. In the event EMPLOYEE exhausts his sick leave credits, the DISTRICT, in its sole and exclusive discretion will determine if he shall receive additional sick leave.

m. Out of Area Assignment or Major Incident with Reimbursement:

If the Employee is assigned to an out of area assignment or major incident, he will be reimbursed straight pay for hours assigned outside of his regularly scheduled hours if the DISTRICT is reimbursed for the incident.

4. TERMINATION

This contract may be terminated only as follows:

- a. EMPLOYEE may terminate this contract at any time by giving DISTRICT written notice 60 days in advance.
- b. DISTRICT may terminate this contract by discharging or dismissing EMPLOYEE involuntarily without cause.
 - i. DISTRICT shall maintain EMPLOYEE's pay for six (6) months at the level it was paying him as Fire Chief, upon which time EMPLOYEE's pay and employment will terminate.
 - ii. If EMPLOYEE resigns in lieu of discharge or dismissal pursuant to this subsection 4(b), then the DISTRICT shall pay EMPLOYEE an amount equal to no more than three (3) months of his salary as Fire Chief.
 - iii. Notwithstanding any other provision of the AGREEMENT, if EMPLOYEE is employed as a chief officer for any other agency subsequent to either (a) or (b) above, the DISTRICT's financial obligations will immediately cease and EMPLOYEE will not be entitled any compensation for the time which he is employed as a chief officer for another agency.
- c. If EMPLOYEE is dismissed or discharged, he will be afforded all the rights and protections of a Fire Chief pursuant to the Firefighter Procedural Bill of Rights. (Government Code 3250 et. seq.)
- d. Either party may terminate this Contract effective on the last day of the Contract (see Section 1 above) by giving the other party a written notice of intent to terminate the Contract. Such notice of intent to terminate the Contract must be delivered to the other party at least three (3) months prior to the last day of the Contract.
- e. If this Contract is not terminated under one or more of the terms above, then this Contract will be automatically renewed for a period of one (1) year. In this case, all of the other terms and conditions, including amendments and/or addendums, of the Contract will remain in full force and effect as written.

5. GENERAL PROVISIONS

- a. This written contract shall constitute the entire agreement between the parties.

- Any prior agreements, whether written or verbal, are superseded entirely and replaced exclusively by this written agreement.
- b. This contract shall be binding upon and insure to the benefit of the heirs at law and executors of EMPLOYEE.
 - c. If any provisions or any portion thereof contained in this contract is held invalid by a court of competent jurisdiction, the remainder of this contract shall be deemed severable and shall not be affected and shall remain in full force and effect.
 - d. This contract may be modified or extended upon the written consent of the DISTRICT and EMPLOYEE. Any such modification or extension shall be reduced to writing, signed by both parties and be attached to this Contract as an Amendment or Addendum.
 - e. Both parties agree to keep the other party apprised of their current physical address for the purposes of any notice required under any provision of this contract.
 - f. Both parties acknowledge that they have reviewed this contract in its entirety and understand all the provisions thereof. The parties further acknowledge that they have had the opportunity to consult legal counsel regarding this contract and/or any portion of this contract and have either consulted legal counselor waived the right to consult legal counsel.
 - g. The DISTRICT shall defend, indemnify, and hold harmless EMPLOYEE for all losses sustained by him in the performance of duties in the course and scope of employment under this Contract.
 - h. This agreement shall be governed by the laws of the State of California. All disputes regarding the interpretation or application of a term or terms of this contract shall be resolved by binding arbitration. The arbitrator shall be chosen from a panel provided by the State Mediation and Conciliation Service by the striking of names from the panel (list). EMPLOYEE shall have the first strike. The arbitration shall be governed by the rules of the American Arbitration Association and shall be enforceable pursuant to the California Arbitration Act. (Code of Civil Procedures section 1280 et. seq.)

In witness whereof, DISTRICT has caused this contract to be signed on its behalf by the DISTRICT Board President, and duly attested by the Clerk of the Board, the EMPLOYEE has signed this document on the date listed below.

For the DISTRICT:

Clay Titus, Board President

Date Signed

EMPLOYEE:


Eric G. Walder

1/13/2021
Date Signed

ATTEST:

John D. Baker, Clerk of the Board

Date Signed



STAFF REPORT
Agenda Item # 9.6

Subject:	Fire Fees Consultant
Meeting Date:	January 13, 2021
From:	Steve Henry, Fire Chief
Prepared by:	Jason Culbertson, Battalion Chief

I. RECOMMENDATION:

It is recommended that the Board allow staff to enter into an agreement with NBS Government Finance Group to complete a Comprehensive Fire District Fee Study.

II. BACKGROUND:

At the November Board Meeting staff presented a report recommending the Board seek quotes to hire a consulting firm to evaluate and update Resolution 10-01 Billable Emergency Service Fees.

The Board approved staff to seek quotes from consultants.

III. DISCUSSION:

Staff sought quotes from consultants that have worked with agencies within the region. Firms that were contacted are:

- NBS Government Finance Group
- Matrix Consulting Group
- Revenue & Cost Specialists, LLC (RCS)

Staff is recommending NBS to use as the consultant for the following reasons:

- Price – Not the lowest and not highest, \$14,085
 - Matirx - \$20,000
 - RCS - \$5,000
- Scope of work being performed will have staff involvement. Staff involved with the study will learn the skills necessary to reassess fees in the future.
- Study will take 3 – 4 months up to 6 depending on needed meetings and presentations.

When staff spoke with them on the phone, Ms. Kissam at NBS answered the most questions and provided the most in depth quote.

IV. ALTERNATIVES:

Not hire a consultant and continue to not charge allowed fees.

V. FISCAL IMPACT:

\$13,385 for the study

- Meeting and Presentations – as needed, per meeting
 - Remote - \$700
 - On Site - \$1400

\$14,085 for study and 1 remote meeting



STAFF REPORT
Agenda Item 10.3

Subject:	Mid-Year Budget Review
Meeting Date:	January 13, 2020
From:	Steve Henry, Fire Chief
Prepared by:	Yolanda Palermo, Admin Secretary and Steve Henry, Fire Chief

I. RECOMMENDATION:

Staff is presenting this report as discussion only

II. BACKGROUND:

In Policy 1-15-4 Budget Calendar, it states that the Fire Administration shall submit a Mid-Year Budget Review for the Board of Directors.

December - Mid-Year Budget Review will take place with all program managers by all Chief Officers, and Administration.

January - Members will be asked to submit Budget requests for their programs, purchases outside of their program or for training classes to their Battalion Chiefs. Fire Chief will present the Mid-Year Budget Report to the Board of Directors.

February - Battalion Chiefs will meet with each member to evaluate each budget request.

March - Battalion Chiefs will meet with Fire Chief to determine needs, wants and desires of the requests and develop a priority list.

April - Fire Administration shall meet to create a Preliminary Budget.

May - Fire Administration shall report an "Estimate to Close" to the Board of Directors

June - Fire Administration shall submit to the Board of Directors a Preliminary Budget for approval. This document shall then be sent to the County and published in the public bulletin area of the station, along with being published in the local newspaper.

September - Final Budget approval

The 2019-20 Fiscal Budget planning process has already begun and the 19-20 Budget will be ready to present to the Board of Directors by the June 2019 Board Meeting.

II. DISCUSSION:

EXPENSES

Fire Administration reports the budget status to the board and provides for a monthly update and status of accounts. This report will incorporate those reports.

At the time of this report we have roughly **48%** of the year left to provide service to the community, here is a current status of Accounts;

510 - Employee Salaries are at 49% and are experiencing a \$68,000 salary savings due to vacancies and workers compensation reimbursement. Current funds should suffice barring anything unforeseen. With the unexpected departure of a recruit Firefighter and the probability of 2 Engineers leaving for other agencies, we have begun the hiring process for Probationary Firefighter. We would have normally seen a larger salary savings, but with the new fire chief salary range, we should see a \$4,000 salary savings.

511 - Overtime (Shift, FLSA, ATO/CTO) is at negative fund balance and we anticipate it will be overspent by an estimated \$168,000 by the end of the budget year. That number already reflects the OES reimbursement. In the first two quarters of the fiscal year, there has been three unplanned impacts to this account. We had a Firefighter Recruitment and held a New Hire Academy which impacted the account by 243 hours. There were 2 members that took Family Sick Leave for the birth of their children which impacted the account by 387 hours. Lastly, after the last MOU, our employees had their vacation accruals and vacation balance increased which prompted more hours used. In The first half of 2019-20 Vacation hours used were 572 hours, in the same time frame in this budget 1,872 hours, a 212% increase were used.

Each pay period, Fire Administration separates where we are using overtime into four categories, District Expense, FLSA, ATO Pay and OES Expense. We have added the \$199,991 reimbursement from California OES for wildland response expenses.

To alleviate these negative impacts on this account we are anticipating use of salary savings and workers compensation reimbursement of \$97,000, \$5,000 already in the budget as a surplus, \$14,000 savings in SJCO Fees not realized, and \$30,000 in unused Professional Services fees which brings the amount overspent to \$22,000. This amount is manageable by waiting to the actual expenses are realized and any deficit can be overcome by discretionary funds.

553 – Vehicle Maintenance is over budget at 21%. Repairs had to be made to Engine 1 that was unexpected, the Auxiliary Pump, which allows us to pump and roll, imploded and cost \$8,328 (27%) of our allotted budget.

608 – STATION SUPPLIES-CLEAN/MAINT is at 19% and will most likely over budget by June. We have had added expenses due to the need to sanitize and clean for COVID-19. Fire Administration has applied for 2 grants, FEMA and CARES Act in the sum of \$19,000 to help off-set these unexpected expenses.

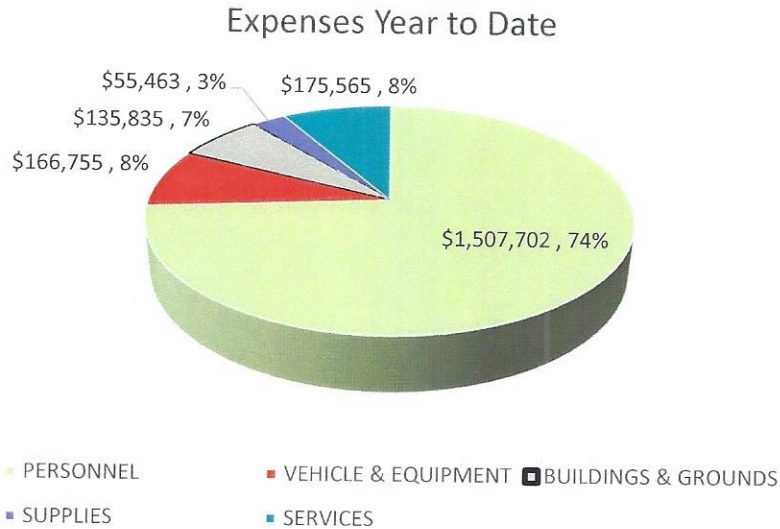
616 – Safety Clothing Current status 20%. The different sizes of our candidates caused us to expend funds to purchase new PPE and not use anything we had in supply.

657 – Dispatching Service is currently at 15%. This will continue to be overspent due the additional call volume we are experiencing. In the calendar year of 2020 we have seen a 15% increase in call volume. We had budgeted for a 5% increase

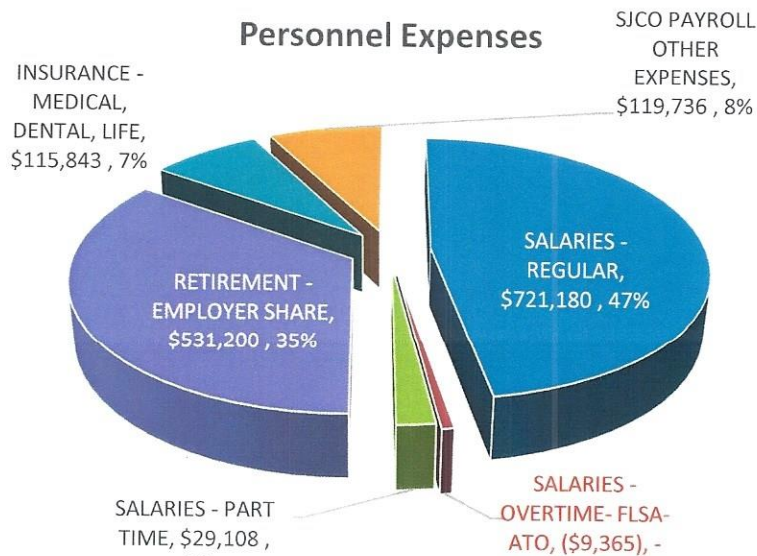
665 – Physical Exam/EMT Recertification is at 3%. Funds for this account were quickly used up for COVID-19 health screening and diagnosis. The fire district entered into an agreement with Case Choice Management (CCM). This is a resource for our employees to use to assist in diagnosing if COVID testing necessary and if Workers Compensation needs to get involved. Staff is monitoring this account and will move funds from the discretionary account to balance it by the end of the year.

675 – Training is in a surplus of 29%. We started the fiscal year with \$5,100 budgeted for training. This was a 26% reduction from the previous year. We have not been able to conduct training classes with outside instructors to earn the revenues to offset the instructor fees. This account will be used to its fullest by the end of the year.

EXPENSES BY CATEGORY



This chart shows where the monies have been spent in the first 6 months of the year. As you can see, 74% of our budget was allocated for Personnel services this is down from 87% from last year. This is the Emergency Operations of the District.



This chart breaks down how the Personnel Category is spent. Salaries are 47% of this expense, Pension is 35%. The rest of the chart are the employee's benefits, health care etc.

REVENUES

We received 53% of our Tax Assessment revenue in December of 2020, the amount was \$1,415,000. As of December 31st. San Joaquin County has reported that they expect the District to receive \$1,747,568 dollars in property taxes and \$ 2,290,279 in special assessment revenues for

the fiscal year of 2020-21.

Fire Recovery has a reduction of \$4,640 decrease from this time last year. This can be attributed to the Governor's Stay at Home Orders over the last few months.

The Impact Mitigation Revenue that is found in the Revenue section on the Monthly Report is \$2,568, this is a change from the same time last year of \$8,978. Impact funds can only be used for facilities and equipment.

Fire Prevention has a \$25,800 balance. These funds are moved into the Prevention discretionary Funds account.

Wildland Reimbursement has not come in to date, we have collected \$0 of the \$402,896. We have twelve outstanding incident reimbursements, we are behind by 55% in collecting and we anticipate being fully reimbursed by the end of May.

IV. ALTERNATIVES:

No alternatives necessary

V. FISCAL IMPACT:

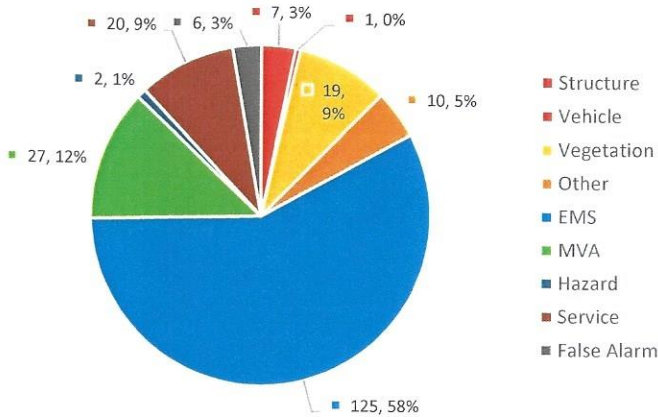


WATERLOO MORADA FIRE DISTRICT MONTHLY ACTIVITY REPORT

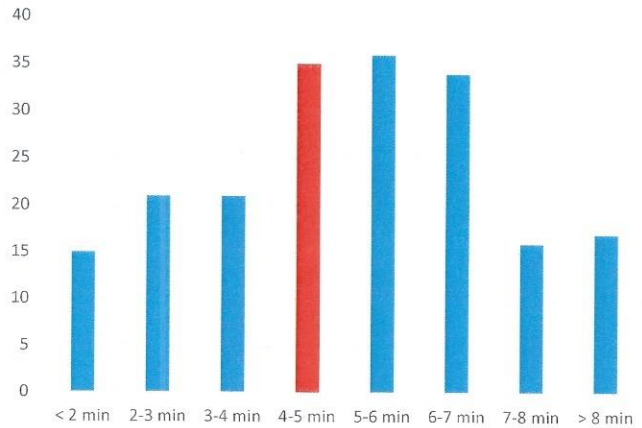
December
2020

EMERGENCY OPERATIONS

Type of Calls



Response Times



Incidents	Month	YTD
	243	2737

Prevention	Month	YTD
Business Inspections	2	123
Fire Permits Issued	1	207
Public Education	0	1
Children	0	40
Adults	0	40

Training	
Month	371
YTD	2959

Emergency Response - Lights and Siren Incidents

Station	Incidents	Avg Resp Time	Total Inc
1	140	5:37	58%
2	103	4:21	42%

Non-Emergency	This Month	YTD
Amount of Responses	16	633

Dollar Loss	Monthly	YTD
Property	\$ 8,500	\$ 359,050
Contents	\$ 10	\$ 42,980

Response by Shift	
A	88
B	84
C	71

Response by Unit

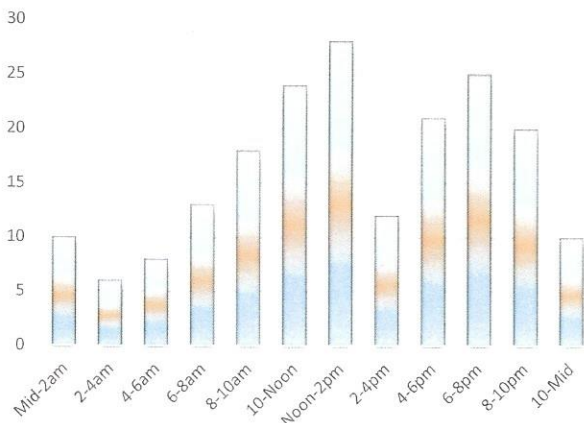
E15-1	E15-2	E15-3	BR15-1	WT15-1	BC15	CH15	Total
137	113	19	1	2	32	2	306

Stacked Calls	This Month	YTD
Incidents	50	667
Percentage	21%	24%

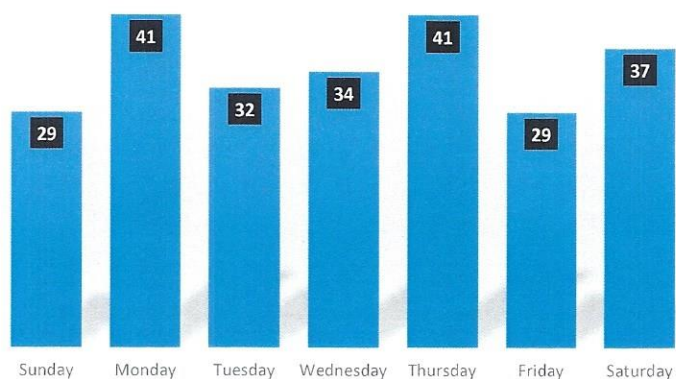
Aid Given/Received	This Month	YTD
Given	23	373
Received	15	222

Homeless Related	
Month	40
YTD	557
	20%

Incidents by Time of Day



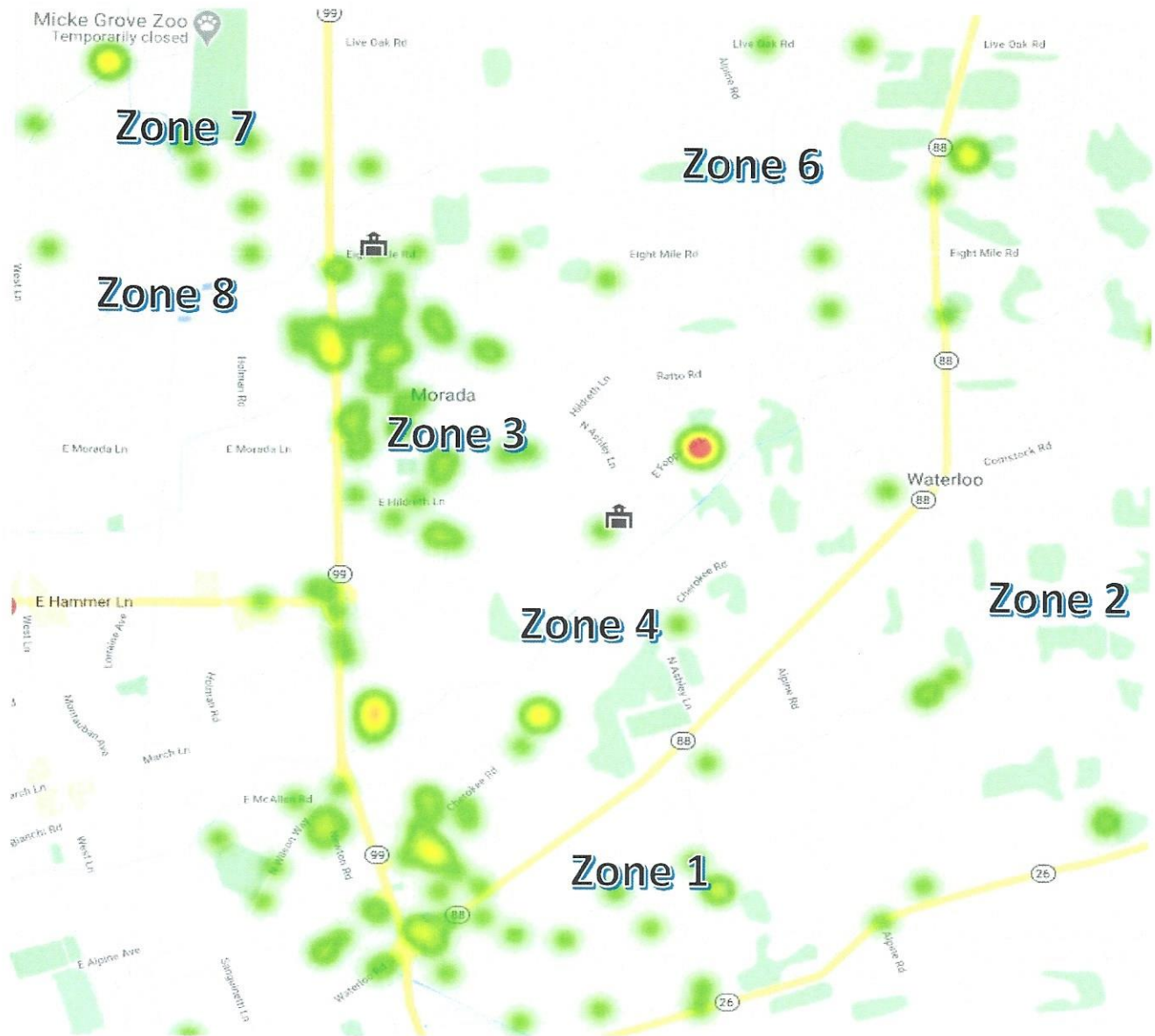
Incidents by Day of Week





WATERLOO MORADA FIRE DISTRICT MONTHLY ACTIVITY REPORT

December
2020



Incident Density Map

Zone 1	52
Zone 2	10
Zone 3	66
Zone 4	80
Zone 6	30
Zone 7	22
Zone 8	0