

JULY 1, 2020



ANNUAL MEASURE N REPORT 2020

WATERLOO MORADA FIRE DISTRICT

PRESENTED BY: BOARD OF DIRECTORS

PREPARED BY: STEVEN HENRY

FIRE CHIEF

CONTENTS

Annual Measure N Report 2020.....	3
Objective.....	3
Areas/Issues Evaluated.....	3
Desired Outcome.....	3
Process.....	3
Report Details.....	3
Items To Be Addressed.....	4
Revenues Generated.....	4
Current Debt.....	4
Budget Deficit.....	5
Staffing.....	5
Apparatus.....	5
Apparatus Loan Payments.....	5
Apparatus Replacement Program.....	5
Capital Improvements.....	6
Reopen Fire Station 2.....	6
Remodel Fire Station 1.....	6
SUMMARY.....	7
Attachment A.....	8

ANNUAL MEASURE N REPORT 2020

This report is the result of Waterloo Morada Rural County Fire Protection District Resolution 19-01

“A RESOLUTION ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, TO BE HELD IN THE WATERLOO-MORADA RURAL COUNTY FIRE PROTECTION DISTRICT ON MAY 7, 2019.

In Section 9 of the Resolution it states; “In accordance with Government Code Section 50075.1 et seq., the District’s Fire Chief, as the chief fiscal officer of the District, shall file a report with the Board at least once a year, no later than January 1 of each year. The annual report shall contain both of the following: (a) the amount of funds collected and expended; and (b) the status of any project required or authorized to be funded with the proceeds of the special tax in accordance with this Section.”

OBJECTIVE

Conduct an evaluation of funds collected and expended relating to Measure N.

AREAS/ISSUES EVALUATED

- Current debt
- Budget Deficit
- Staffing
- Apparatus
- Reopen Fire Station 2

DESIRED OUTCOME

Create a document that transmits the information gathered in an effective manner so that all stakeholders of the District will have a sound understanding of the facts presented. It should be comprehensive and inclusive identifying the areas of revenues and expenditures presenting to the policy makers. It is the intent of this document to be transparent in our fiscal obligations to the community.

PROCESS

REPORT DETAILS

Report timeline is between July 1, 2019 and June 30, 2020

- Identify and confirm revenues collected in property tax by San Joaquin County Assessor
- Evaluate expenditures and record keeping
- Present to the Board of Directors for approval
- Publish a document and make it available to the public.

ITEMS TO BE ADDRESSED

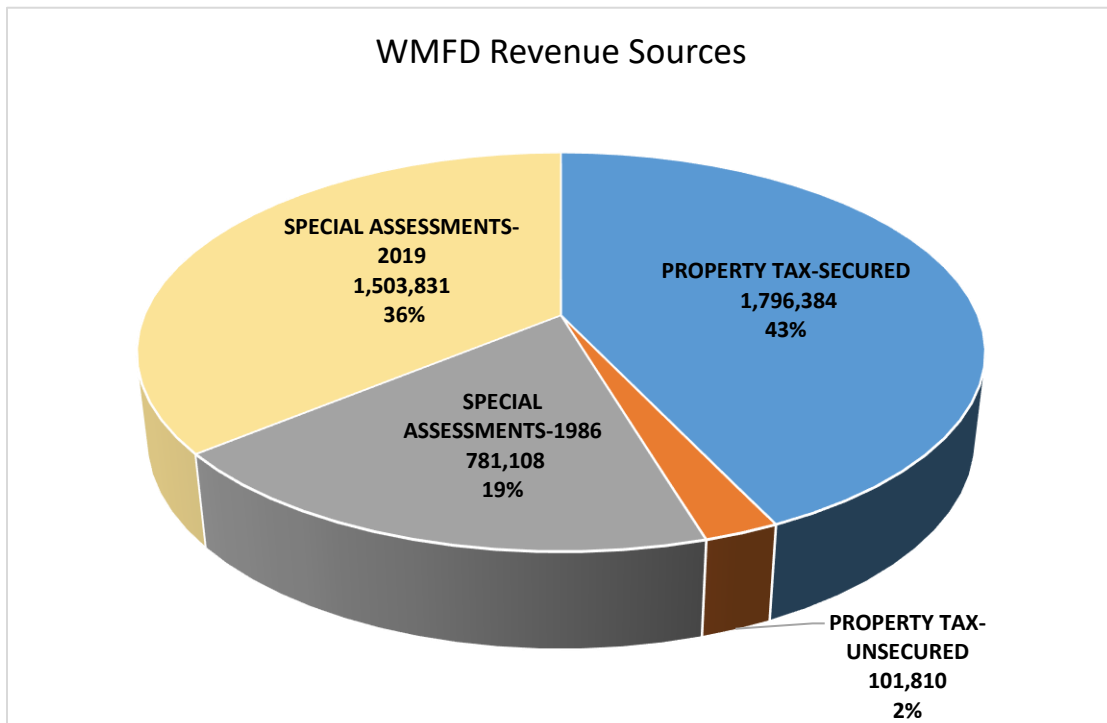
- Revenues Generated from Assessment
- Current debt
- Budget Deficit
- Staffing
- Apparatus
- Reopen Fire Station 2

REVENUES GENERATED

The fire district, along with every other fire district in the county, uses the San Joaquin County Tax Assessors office to collect and manage our revenues.

- Measure N Revenues collected in 2019/20 fiscal year \$1,503,831
 - December allotment of assessed funds is 53% (\$794,575)
 - April allotment of assessed funds is 47% (\$709,256)

The Assessor’s office charges a tax administration fee of 1% to provide this service.



CURRENT DEBT

The fire district was operating in a deficit since 2017 and owed funds began to accumulate at the San Joaquin County Treasurers office.

SJCO reports as of June 30, 2019 district debt was \$429,361

BUDGET DEFICIT

The Waterloo Morada Fire District has made drastic reductions to expenses in the past and could no longer sustain those cuts. Therefore the operating deficit was included in the needs assessment of the tax measure.

The operating expenses surpassed the revenues in the amount of \$200,674 as of June 30, 2019 Measure N funds are being used to address the deficit.

STAFFING

On July 1st, 2 months after the passing of the measure, the fire district began staffing 2 units with 2 personnel each day. The process of hiring additional staffing takes several months so overtime funds were used to provide the improved service.

Cost of hiring 1 Fire Captain	(9 months)	\$101,485
Cost of staffing with overtime	(8 months)	\$104,937
Cost of New Hire process		\$ 18,988
Cost of 2 Firefighters (3 ½ months)		\$ 62,135

The district has hired 2 new members at a newly form rank of Firefighter. The costs associated with this hiring is listed above. This increases staffing to a minimum of 2 units staffed with 2 personnel each and every day.

APPARATUS

APPARATUS LOAN PAYMENTS

The fire district was in critical need of apparatus and purchased 2 units in 2016 and 2017. The debt service on these apparatus is \$143,268

Apparatus Payment for Engine 1	\$89,469
Apparatus payment for Engine 3	\$53,881

APPARATUS REPLACEMENT PROGRAM

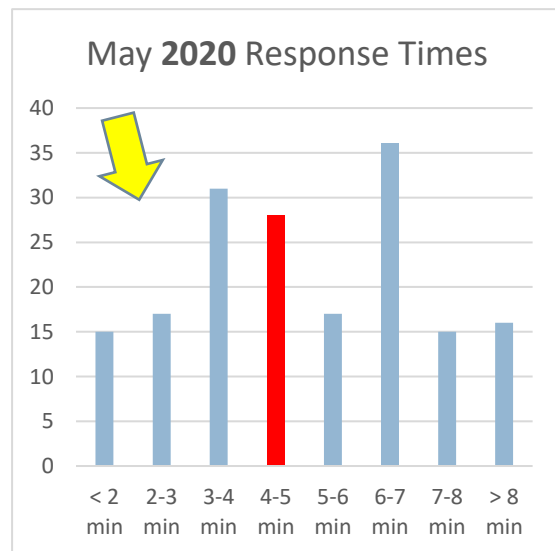
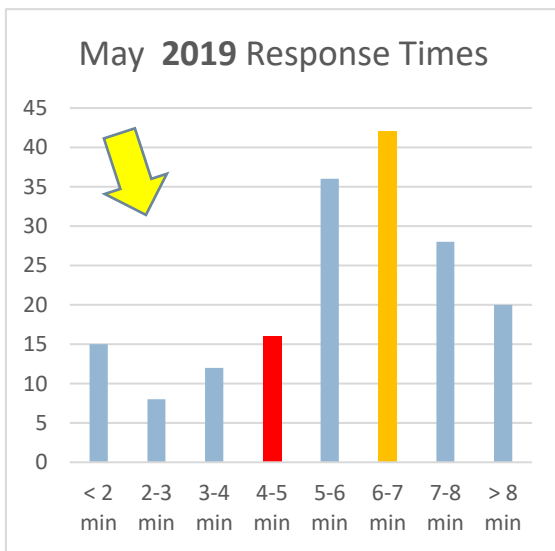
The fire district has never had a plan to replace fire apparatus. The Board of Directors passed a plan to begin saving for purchases instead of finding financing and paying finance charges. To do

this an annual allotment of revenues needs to be put into a fund. This amount may be adjusted to meet the District vehicle needs. No funds were used in this reporting period to augment the Apparatus Replacement Program.

CAPITAL IMPORVEMENTS

REOPEN FIRE STATION 2

The need for a new fire station has been identified and the location of the station is in the northern portion of our fire district. Currently, we are days away from closing escrow on a property located at 4946 E Eight Mile Road. This is a rural residential 4 bedroom home on 7 acres that will be renovated into a fire station. This location has already provided us an opportunity to staff a unit there and we have seen positive results. As you can see in the graphs below, our 2-4 minute responses have increased and our 7-8 minute or greater responses have decreased.



REMODEL FIRE STATION 1

Fire Station 1 on Foppiano Lane was originally built in 1947. It has had several remodels and additions to it to bring it to where it is today. We have had to expend thousands of dollars in upgrades and repairs and more is needed. Currently this station houses fire administration and all of the district fire apparatus.

No Measure N funds have been expended during this reporting period.

As funds become available, efforts to improve living conditions at this station will begin.

SUMMARY

The Waterloo Morada Fire District has served the residents of the district faithfully since 1947. During times of fire, floods and other emergencies, the services provided by the District have always been a stable force in the face of adversity.

This document is the product of the promise made to the citizens of the Fire District to be transparent in its fiscal responsibility. Items identified and recommendations are not in priority order. It is incumbent of the Board of Directors and the Fire Administration to prioritize what needs should be dealt with immediately and which should begin with planning and forethought.

ATTACHMENT A**Expenditures related to Measure N Funds**

Category	Item	Expense
Debt to SJCO		\$796,033
Budget Deficit		\$200,674
New Hire - Captain (9 mos.)	Salary and Benefits	\$101,485
New Hire 2-Firefighters (3.5 mos.)	Salary and Benefits	\$62,135
Staffing 2nd Engine		\$104,937
Measure N Election Cost		\$14,386
New Hire Cost	Background, Med, Uniforms, PPE	\$18,988
Apparatus Type 1 Type 3	Payments	\$143,348
2 nd Fire Station	Cost to Acquire	\$46,807
San Joaquin County	Direct Assessment Charge	\$15,038