

Waterloo Morada Fire District

Wednesday, October 1st, 2025

Time: 7:00 pm, Location: 6925 E. Foppiano Lane, Stockton, CA 95212

AGENDA

1. **Call to Order – Roll Call**
2. **Notice of Meeting recorded**
3. **Pledge of Allegiance**
4. In the matter of Public Discussion: This time is provided to the public to address the Board of Directors on items not on the agenda. State law prohibits the Board of Directors from acting on these matters. Each person will be limited to no more than five minutes of discussion time and the total time allotted for discussion shall not exceed thirty minutes.

Discussion / Action Items

5. **Late Agenda Items:**
6. **Correspondence:**
 - 6.1 SJCCD: PA-2400350 (VR) Variance Application
 - 6.2 Letter of Resignation
7. **Approval of Minutes:**
 - 7.1 Regular Board Meeting of September 3rd, 2025. Approval
8. **Financial Reports:**
 - 8.1 Unpaid Bills Detail Report and Requisition #4 Approval
 - 8.2 Monthly Summary Report Review
9. **Old Business:**
 - 9.1 LAFCO/MSR Discussion
 - 9.2 Station 2 Training Gound Discussion
 - 9.3 Station 2 Training Room Discussion
 - 9.4 Bear Creek South Project – Annexation Plan Discussion
 - 9.5 Public Agency Retirement Services (PARS) Pension 115 Trust Adoption of Resolution No. 25-03 and Agreement Approval /Action
10. **New Business:**
 - 10.1 Fire Impact Fee Nexus Study Discussion/Action
 - 10.2 Streamline – DocAccess Service Agreement Discussion
11. **Reports:**
 - 11.1 Member Reports:
 - 11.2 Chief Report:
 - 11.3 Finance Committee:
12. **Closed Session:**
 - Public Comment on Closed Session**

13. Report from Closed Session:

14. Future Agenda Items/Meetings

14.1 Directors Open Discussion

15. Adjournment:



Community Development Department

Planning · Building · Code Enforcement · Fire Prevention

Jennifer Jolley, Director

Eric Merlo, Assistant Director

Tim Burns, Code Enforcement Chief

Corinne King, Deputy Director of Planning

Jeff Niemeyer, Deputy Director of Building Inspection

APPLICATION REFERRAL: Public Hearing

Project Planner: Alisa Goulart Phone: (209) 468-0222 Fax: (209) 468-3163 Email: alisa.goulart@sjgov.org

The following project has been filed with this Department: **APPLICATION NUMBER: PA-2400350 (VR)**

PROPERTY OWNER: Harry S. & Parminder K Shergill
11500 N. Alpine Rd.
Stockton, CA 95212

APPLICANT: Paul Kozlow
7540 Shoreline Drive
Stockton, CA 95219

PROJECT DESCRIPTION: A Variance application to reduce the minimum setback for an existing masonry wall as follows:

Front Setback: Reduce from 0 feet to 13.24 feet into the public right-of-way

Side Setback: Reduce from 0 feet to a maximum of 3.79 feet into the adjacent property to the north (APN: 063-050-58).

This property is not under Williamson Act Contract.

The Property is zoned AL-5 (Limited Agriculture, 5-acre minimum) and the General Plan designation is A/L (Limited Agriculture).

PROJECT LOCATION: The project site is located on the east side of N. Alpine Road, 1118 feet south of E. Live Oak Road, Stockton. (APN/Address: 063-050-35 / 11500 N. Alpine Rd., Stockton) (Supervisory District: 4)

ENVIRONMENTAL DETERMINATION: This project as described is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3), and a Notice of Exemption will be filed if the project is approved.

APPLICATION REVIEW: Recommendations and/or comments on this project must be submitted to the Community Development Department no later than October 8, 2025. Recommendations and/or comments received after that date may not be considered in staff's analysis and/or recommendation to the San Joaquin County Planning Commission for this application.

NOTE TO SURROUNDING PROPERTY OWNERS: This project will be scheduled for a San Joaquin County Planning Commission hearing. Notification will be provided on the date, time, and place of the public hearing at a later date.

NOTE TO REVIEW AGENCIES: In order to be notified of the San Joaquin County Planning Commission hearing date for this project, please contact the above noted Project Planner to be placed on the notification list. (Public agencies with recommendations and/or comments on the proposed project will automatically be placed on the notification list.)

AGENCY REFERRALS MAILED ON: September 10, 2025

TO:

SJC Supervisor: District 4
SJC Agricultural Commissioner
SJC Assessor
SJC Building Division / Plan Check
SJC Code Enforcement
SJC Environmental Health
SJC Fire Prevention Bureau
SJC Mosquito Abatement
SJC Public Works
SJC Sheriff Communications Director

SJC Surveyor
Lodi Unified School District
Waterloo-Morada Fire District
Central Valley Flood Protection Board
CA Fish & Wildlife Region: 2
CA Native American Heritage Commission
Federal Emergency Management Agency
US Fish & Wildlife
US Post Office
San Joaquin Council of Governments

Comcast Cable/PG&E
Buena Vista Rancheria
Farm Bureau
North Valley Yokuts Tribe
United Auburn Indian Community
Lodi District Grape Growers Association
Precissi Flying Service
Sierra Club
Air Pollution Control District
Stockton East Water District

Chief Walder
Waterloo Morada Fire District
6925 E Foppiano LN
Stockton, CA 95212

8/27/2025

Dear Chief Walder,

After careful consideration, I am formally submitting my resignation from my position as Fire Captain with Waterloo Morada Fire District, effective 9/28/2025.

Serving the District and community has been a great honor of my life. I believe it is the right time for me to step away and pursue the next chapter in my professional life.

I am deeply grateful for the experiences and opportunities while employed at Waterloo Morada Fire District.

Thank you again for the opportunity to serve and grow within the fire district. I will always carry the pride of having worn the WMR uniform and worked alongside such a committed and courageous team.

Sincerely,
Megan Albrecht
Fire Captain
925-408-9622
M3brady@yahoo.com

Waterloo Morada Fire District
 Wednesday, September 3rd, 2025
 Location :6925 E. Foppiano Lane, Stockton, CA 95212
Board Minutes

- 1. Call To Order 7:00 pm / Roll Call**
- 2. Notice of meeting recorded**
Present: Clay Titus, John Baker, Ralph Lucchetti and Ken Vogel
 Also Present: Chief Walder, Admin. Yolanda Palermo, Battalion Chief Harper, Captain Ellsworth and Firefighter Jones
Absent: Ryan Gresham
- 3. Pledge of Allegiance** led by Chief
- 4. In the Matter of Public Discussion:** This time is provided to the public to address the Board of Directors on items not on the agenda. State law prohibits the Board of Directors from acting on these matters. Each person will be limited to no more than five minutes of discussion time and the total time allotted for discussion shall not exceed thirty minutes.
- 5. Late Agenda Items: Government Code Section 54954.2(b)2**
 6.D CPA Firm -Croce Sanguinetti and VanderVeen – Fiscal Year 2024/2025 Audit Agreement
 6.E Letter from WMPFFA
- 6. Correspondence**
 - A. SJCCD PA-2500120 (Z) Zoning Compliance Review
 - B. SJCCD PA-2500132 (LA) Lot Line Adjustment application between 2 parcels.
 - C. SJCCD PA-2400344 (Z)- Zoning Compliance Review
 - D. CPA - Croce Sanguinetti and VanderVeen Annual Audit Agreement for FY 2024/2025
 Motion to approve Agreement with Croce Sanguinetti and VanderVeen for FY 2024/2025 by Ralph Lucchetti, Second: Ken Vogel
 Motion approved: 4 Ayes / 0 Noes / 1 Absent – Ryan Gresham
 - E. Letter from Waterloo Morada Professional Firefighters Association – Pollardville Property sign.
- 7. Approval of Minutes:**
 - A. Motion to approve Board meeting minutes from August 6th, 2025, by Ken Vogel
 Second: John Baker
 Motion approved: 4 Ayes / 0 Noes / 1 Absent– Ryan Gresham
- 8. Financial Reports:**
 - A. Motion to approve Unpaid Bills Detail Report by Vendor and Requisition #3, made by Ralph Lucchetti. Second: John Baker
 Motion approved: 4 Ayes / 0 Noes / 1 Absent – Ryan Gresham
 - B. Monthly YTD Budget Review / Finance Committee meeting on August 21st, 2025, to review Fiscal Year Final Budget 2025/2026.

9. Old Business:

- A. LAFCO/MSR
- B. Station 2 Training Ground- Waiting on Community Development Department.
- C. Station 2 Training Room- Waiting on Community Development Department.
- D. Bear Creek South Project – Annexation Plan
- E. Public Agency Retirement (PARS) – Pension 115 Trust Plan. Motion made by Ken Vogel to move forward and open Pension 115 Trust Plan (PARS), start plan with \$1,000.
Second: John Baker
Motion approved: 4 Ayes / 0 Noes / 1 Absent – Ryan Gresham.

10. New Business:

- A. Fiscal Year 2025/2026 Final Budget Adoption
Motion made by Ken Vogel to approve 2025/2026 Final Budget, Second: John Baker.
Motion approved: 4 Ayes / 0 Noes / 1 Absent – Ryan Gresham.

11. Reports:

- A. Member Reports: None
- B. Chief Report:
 - Monthly Incident Report for July Calls:260 YTD: 1568
Homeless Related Calls: 39
 - **Training**
 - **Apparatus/Equipment**
 - **Pub ED/Events**
 - **Administration**
- C. Finance Committee Meeting was held on August 21st, 2025, Committee reviewed the Fiscal Year 2025/2026 Final Budget, that will be presented to the Board of Directors for approval.

12. Closed Session: *No Closed Session***13. Adjournment: 8:47 pm.**

Board of Director

2:16 PM
09/29/25

Waterloo Morada Rural County Fire Protection District

Unpaid Bills by Vendor

All Transactions

Type	Date	Num	Due Date	Open Balance
AT&T - CALNET 3				
Bill	9/30/2025	9391062550	9/30/2025	142.69
Total AT&T - CALNET 3				142.69
AT&T Regular				
Bill	9/29/2025	20993104147139	9/30/2025	92.46
Total AT&T Regular				92.46
Baker, John				
Bill	9/18/2025	July-September	9/29/2025	100.00
Total Baker, John				100.00
California Choice				
Bill	9/25/2025	Grp. 45982	10/5/2025	23,494.87
Total California Choice				23,494.87
Croce, Sanguinetti, & Vander Veen				
Bill	9/23/2025	CAL OES ADMIN Rate	9/23/2025	500.00
Total Croce, Sanguinetti, & Vander Veen				500.00
DeLage Landen Financial Services, Inc.				
Bill	9/23/2025	592319274	9/30/2025	145.01
Total DeLage Landen Financial Services, Inc.				145.01
Diesel Performance, Inc.				
Bill	9/29/2025	102988	9/29/2025	4,475.22
Total Diesel Performance, Inc.				4,475.22
Enterprise Communications				
Bill	9/29/2025	2110	9/29/2025	375.00
Bill	9/29/2025	Inv. 2107	9/30/2025	3,225.00
Total Enterprise Communications				3,600.00
Fire Risk Management Services-FRMS				
Bill	9/30/2025	2nd Installment	9/30/2025	71,883.00
Total Fire Risk Management Services-FRMS				71,883.00
Firefighters of San Joaquin / Local 1243				
Bill	9/23/2025	September	9/30/2025	946.28
Total Firefighters of San Joaquin / Local 1243				946.28
Flyers				
Bill	9/18/2025	CFS 4372937	9/18/2025	437.55
Total Flyers				437.55
Gresham, Ryan				
Bill	9/18/2025	July-September	9/29/2025	100.00
Total Gresham, Ryan				100.00
Hi-Tech Emergency Vehicle Service, Inc.				
Bill	9/23/2025	Inv. 182681	9/23/2025	64.01
Bill	9/23/2025	Inv. 182670	9/30/2025	1,478.56
Bill	9/23/2025	182684	9/30/2025	169.72
Total Hi-Tech Emergency Vehicle Service, Inc.				1,712.29
Humana Insurance Co.				
Bill	9/23/2025	Inv. 823312428	9/25/2025	2,465.22
Total Humana Insurance Co.				2,465.22
Hunt & Sons, Inc				
Bill	9/23/2025	591203-ST 2	9/30/2025	576.89
Bill	9/23/2025	591215- ST1	9/30/2025	963.26
Total Hunt & Sons, Inc				1,540.15
Interstate Truck Center				
Bill	9/25/2025	01P598251	9/30/2025	168.73
Total Interstate Truck Center				168.73

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09/29/25

Waterloo Morada Rural County Fire Protection District

Unpaid Bills by Vendor

All Transactions

Type	Date	Num	Due Date	Open Balance
Jergen's Inc.				
Bill	9/16/2025	80509	9/16/2025	248.00
Total Jergen's Inc.				248.00
Joint Radio User Group				
Bill	9/29/2025	Aug. 3702	9/30/2025	6,181.26
Total Joint Radio User Group				6,181.26
Lexipol				
Bill	9/23/2025	INVCOR 11257536	9/30/2025	4,378.12
Total Lexipol				4,378.12
Life-Assist, Inc.				
Bill	9/29/2025	Inv. 1640197	9/30/2025	352.30
Total Life-Assist, Inc.				352.30
Lucchetti, Ralph				
Bill	9/18/2025	July-September	9/29/2025	150.00
Total Lucchetti, Ralph				150.00
Mission Linen Supply				
Bill	9/23/2025	524620872	9/30/2025	112.87
Bill	9/23/2025	524620867	9/30/2025	51.46
Bill	9/23/2025	524534655	9/30/2025	51.46
Bill	9/23/2025	524534660	9/30/2025	105.34
Total Mission Linen Supply				321.13
O'Reillys Auto Parts				
Bill	9/23/2025	Inv. 2917-421332	9/30/2025	9.91
Total O'Reillys Auto Parts				9.91
Overhead Door Company of Stockton, Inc.				
Bill	9/23/2025	100822	9/30/2025	944.00
Bill	9/23/2025	100831	9/30/2025	1,833.00
Bill	9/29/2025	Inv. 100725	9/30/2025	250.00
Total Overhead Door Company of Stockton, Inc.				3,027.00
Pacific Gas & Electric Co.				
Bill	9/23/2025	Station 1	9/30/2025	3,020.58
Bill	9/23/2025	St-2 Electric Only	9/30/2025	1,244.62
Total Pacific Gas & Electric Co.				4,265.20
Santander Leasing				
Bill	9/18/2025	Inv. 1761182	9/18/2025	115,803.08
Total Santander Leasing				115,803.08
SJ County Fire Chiefs Association				
Bill	9/25/2025	Dues 25/26	9/30/2025	250.00
Total SJ County Fire Chiefs Association				250.00
Terminix International				
Bill	9/23/2025	iNV 462973305	9/30/2025	137.00
Bill	9/29/2025	Inv. 463904467	10/9/2025	137.00
Total Terminix International				274.00
Titus, Clay				
Bill	9/18/2025		9/29/2025	100.00
Total Titus, Clay				100.00
TouchDown Fire, Inc				
Bill	9/29/2025	Inv. 25-4456	9/30/2025	1,356.61
Total TouchDown Fire, Inc				1,356.61
U.S. Bank Corporate Payment System				
Bill	9/25/2025		9/30/2025	8,768.89
Total U.S. Bank Corporate Payment System				8,768.89

2:16 PM
09/29/25

Waterloo Morada Rural County Fire Protection District Unpaid Bills by Vendor All Transactions

Type	Date	Num	Due Date	Open Balance
Vogel, Ken				
Bill	9/18/2025	July-September	9/29/2025	150.00
Total Vogel, Ken				150.00
West Coast Energy Systems, LLC				
Bill	9/18/2025	Inv. 176199-1	9/18/2025	727.50
Total West Coast Energy Systems, LLC				727.50
WMFF Association				
Bill	9/23/2025		9/30/2025	450.00
Total WMFF Association				450.00
TOTAL				258,616.47

[Handwritten signatures in blue ink over the Open Balance column]

October Credit Card Expense

Tools /Equip	\$	235.87
Professional Services	\$	60.72
*Apparatus/Repairs	\$	4,979.31
Office Supplies	\$	172.38
Annual Contract	\$	984.67
Computer Equip	\$	35.94
Meeting	\$	1,630.52
Station Supplies	\$	639.20
Bldg. Improvements/Repairs	\$	30.28
Total	\$	8,768.89

* OES will Reimburse District \$ 4,819.42

A/P Prior to Meeting

8.7

Waterloo Morada Rural County Fire Protection District

9/29/2025 2:25 PM

Register: Unrestricted-Undesignated:101 · F & M Checking-General

From 09/03/2025 through 09/29/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/03/2025	9289	California Choice	2000 · *Accounts Paya...	Group 45982 O...	23,699.30			69,820.48
09/03/2025	9290	Flyers	2000 · *Accounts Paya...	960154	571.59			69,248.89
09/03/2025	9291	Hunt & Sons, Inc	2000 · *Accounts Paya...	28393 & 21380	2,005.57			67,243.32
09/03/2025	9292	Mallory Co	2000 · *Accounts Paya...	Customer ID 5...	3,271.65			63,971.67
09/03/2025	9293	O'Reillys Auto Parts	2000 · *Accounts Paya...	Customer 1862...	407.30			63,564.37
09/03/2025	9294	Primo Brands	2000 · *Accounts Paya...	8720019990	305.54			63,258.83
09/03/2025	9295	William L. Adams PC	2000 · *Accounts Paya...	Invoice 698	992.00			62,266.83
09/10/2025	9296	Pacific Gas & Electri...	2000 · *Accounts Paya...	0128534731-4	155.95			62,110.88
09/10/2025	9297	Pathian Administrators	2000 · *Accounts Paya...	210121	290.40			61,820.48
09/10/2025	9298	California Waste Rec...	2000 · *Accounts Paya...	01-4746 3	304.54			61,515.94
09/10/2025	9299	California Waste Rec...	2000 · *Accounts Paya...	01-0040982	284.94			61,231.00
09/11/2025	9300	Rock Solid Creations	2000 · *Accounts Paya...	Lettering for E...	1,000.00			60,231.00
09/11/2025			Unrestricted-Undesign...	Funds Transfer ...			36,625.00	96,856.00
09/15/2025	9301	AT and T Mobility	2000 · *Accounts Paya...	Foundation Ac...	751.73			96,104.27
09/15/2025	9302	Comcast*	2000 · *Accounts Paya...	815560068080...	296.80			95,807.47
09/15/2025	9303	Silke Communicatio...	2000 · *Accounts Paya...	Account 75069	595.87			95,211.60
09/16/2025	9304	Comcast	2000 · *Accounts Paya...	815560068045...	172.73			95,038.87
09/18/2025	9305	San Joaquin Co Com...	2000 · *Accounts Paya...	Permit Number...	4,354.19			90,684.68

\$39,460.10

0.00

Per Board Approval on:
 October 1, 2025
 Board Meeting

Requisition # 4

8.1

Waterloo Morada Fire District
 6925 E. Foppiano Lane
 Stockton, CA 95212
 209 931-3107
 Fire Chief Eric Walder
 ypalermo@wmfire.org

PAYABLE	ADDRESS	FUND ACCT	AMOUNT	CHECK	DESCRIPTION
Waterloo Morada Fire	6925 E. Foppiano Lane	49701-6238000000	\$142,813.44		General Expenditures
Protection District	Stockton, CA 95212				Unpaid Bills Detail Report
Total : 49701					
Waterloo Morada Fire	6925 E. Foppiano Lane	49701-6238000000	\$39,460.10		General Expenditures
Protection District	Stockton, CA 95212				Bills Pd. Prior to Meeting
Total: 49701		TOTAL	\$182,273.54		

Approved: _____

Approved: _____

email to :

mwilson@sfgov.org
jpramos@sfgov.org
tanorman@sfgov.org

75.07%

Today's
Date

9/30/2025

BUDGET YEAR LEFT

GENERAL REVENUE ACCOUNTS		2025/2026 Budget Amount	24/25 Revenue Rec'd	Revenue Rec'd July-Dec	Revenue Rec'd Jan-June	Total Revenue Rec'd to date	Estimated Revenue to be received	% of Revenue Received
4100100010	PROPERTY TAX-SECURED	\$2,271,836	\$12,921			\$0	\$2,271,836	0.00%
4100200070	PROPERTY TAX-SECURED-SB813	\$85,000	\$4,312			\$0	\$85,000	0.00%
4101000000	PROPERTY TAX-UNSECURED	\$134,542	\$728			\$0	\$134,542	0.00%
4101000007	PROPERTY TAX-UNSECURED-SB813	\$3,600	\$439.42			\$0	\$3,600	0.00%
4101000020	PROPERTY TAX-SB813-PRIOR	\$251	\$367			\$0	\$251	0.00%
4101000030	PROPERTY TAX-UNSECURED-PRIOR	\$2,547	\$3,848			\$0	\$2,547	0.00%
4505500000	ST-HOMEOWNER PROPERTY TAX	\$6,678				\$0	\$6,678	0.00%
4605110000	SPECIAL ASSESSMENTS-1986	\$891,630	\$8,511			\$0	\$891,630	0.00%
56702	SPECIAL ASSESSMENTS-2019 (Measure N)	\$1,731,284	\$12,263			\$0	\$1,731,284	0.00%
	SLCGP Cyber Security Grant	\$64,796				\$0	\$64,796	0.00%
	SAFER GRANT REVENUES	\$264,937		\$68,644		\$68,644	\$196,293	25.91%
	PROP 172 REVENUE	\$93,623		\$93,623		\$93,623	\$0	100.00%
	EMPLOYEE DEDUCTION (Association Dues)	\$18,582				\$0	\$18,582	0.00%
	CJAC REJMBRUSEMENT	\$15,500				\$0	\$15,500	0.00%
	OTHER REALIZED REVENUE FROM PRIOR YEARS		\$50,234				\$50,234	
TOTAL GENERAL REVENUES		\$5,584,806	\$93,623					
Total Revenue Rec'd to Date \$				\$68,644	\$0	\$68,644	\$5,388,457	

2025/2026 RESTRICTED REVENUE ACCOUNTS (Estimated)		2025/2026 Budget Amount	Revenue Rec'd July-Dec	Revenue Rec'd Jan-June	Total Revenue Rec'd to date	Estimated Revenue to be received	% of Revenue Received
	SJC -CAPITAL OUTLAY FUND/MITIGATION	\$6,000	\$3,259		\$3,259	\$2,741	54.31%
	ESTIMATED OES Reimbursement Minus OT	\$150,000			\$0	\$150,000	0.00%
	Prevention Fees	\$50,000	\$9,610		\$9,610	\$40,390	19.22%
	Fire Recovery Fees	\$9,000	\$1,670		\$1,670	\$7,330	18.56%
TOTAL ESTIMATED RESTRICTED REVENUE		\$215,000	\$14,539	\$0			
Total Revenue Rec'd to Date \$					\$14,539.14		

EXPENDITURES- Personnel		2025/26 Budget Amount	2025/26 Restricted Budget/Operating Reserve	Total Budget	Expense Paid to Date	Remaining Budget to Date	% of Budget Remaining
510	SALARIES - REGULAR/A13-15, A2Q	\$1,837,270		\$1,837,270	\$441,405	\$1,395,865	75.97%
512	SALARIES - OVERTIME- FLSA-ATO	\$396,392		\$396,392	\$149,516	\$246,876	62.28%
515	SALARIES - EXTRA HELP - PART TIME	\$55,981		\$55,981	\$12,285	\$43,696	78.05%
SJCERA	RETIREMENT - EMPLOYER SHARE	\$1,687,045		\$1,687,045	\$368,792	\$1,318,253	78.14%
SJCO	SALARIES MEDICARE	\$39,000		\$39,000	\$5,239	\$33,761	86.57%
SJCO	SOCIAL SECURITY - EXTRA HELP - OASDI	\$3,471		\$3,471	\$440	\$3,031	87.33%
SJCO	MEDICARE EXTRA HELP	\$812		\$812	\$103	\$709	87.33%
SJCO	OTHER EMPLOYEE BENEFIT - UNIFORMS-CLASS A	\$22,000		\$22,000	\$22,000	\$0	0.00%
SJCO	EMPLOYEE BENEFIT UNION DUES AND ASSN.DUES	\$18,582		\$18,582	-\$1,396	\$19,978	107.51%
530	INSURANCE - MEDICAL-VISION-OPT OUT	\$385,944		\$385,944	\$65,083	\$320,861	83.14%
532	INSURANCE - DENTAL	\$14,605		\$14,605	\$3,541	\$11,064	75.75%
535	INSURANCE - WORKER'S COMP	\$288,335		\$288,335	\$139,530	\$148,805	51.61%
536	DIRECTORS FEES	\$4,500		\$4,500	\$600	\$3,900	86.67%
6010100000	UNEMPLOYMENT COMP INSURANCE	\$1,000		\$1,000	\$0	\$1,000	100.00%
533	SICK LEAVE /POST RETIREMENT						
TOTAL PERSONNEL		\$4,754,937		\$4,754,937	\$1,207,138	\$3,547,799	74.61%

VEHICLE & EQUIPMENT		2025/26 Budget Amount	2025/26 Restricted Budget/Operating Reserve	Total Budget	Expense Paid to Date	Remaining Budget to Date	% of Budget Remaining
541	APPARATUS REPLACEMENT PROGRAM/PAYMENT	\$100,000	\$140,804	\$240,804	\$141,893.19	\$98,911	41.08%
542	FUEL	\$62,916	\$2,084	\$65,000	\$13,548.20	\$51,452	79.16%
546	FF TOOLS/EXTRICATION EQUIPT/GAS EQUIPT	\$5,450		\$5,450	\$3,271.29	\$2,179	39.98%
547	RADIOS	\$3,500		\$3,500	\$677.50	\$2,823	80.64%
549	SCBA	\$14,100		\$14,100	\$158.04	\$13,942	98.88%
550	HOSE & NOZZLES	\$750		\$750	\$0.00	\$750	100.00%

552	EQUIPT ANNUAL MAINTENANCE	\$6,400		\$6,400	\$0.00	\$6,400	100.00%
553	VEHICLE MAINTENANCE	\$10,000	\$70,000.00	\$80,000	\$23,949.02	\$56,051	70.06%
TOTAL VEHICLE & MAINTENANCE		\$203,116	\$212,888	\$416,004	\$183,497	\$312,584	75.14%

BUILDINGS & GROUNDS		GENERAL	2025/26 Restricted Budget/Operating Reserve	Total Budget	Expense Paid to Date	Remaining Budget to Date	% of Budget Remaining
561	BUILDING MAINTENANCE	\$27,121	\$1,029	\$28,150	\$13,769	\$14,381	51.09%
562	REPAIR OFFICE/LIVING QUARTERS	\$2,500		\$2,500	\$0	\$2,500	100.00%
564	FURNITURE	\$2,500		\$2,500	\$428	\$2,072	82.88%
569	BUILDING & GROUND CONTINGENCIES	\$1,500		\$1,500	\$0	\$1,500	100.00%
570	STATION 2 PAYMENTS & TRAINING GROUNDS		\$300,000	\$300,000	\$26,857	\$273,143	91.05%
TOTAL BUILDINGS & GROUNDS		\$33,621	\$301,029	\$334,650	\$41,054	\$293,596	87.73%

SUPPLIES		GENERAL	2025/26 Restricted Budget/Operating Reserve	Total Budget	Expense Paid to Date	Remaining Budget to Date	% of Budget Remaining
601	OFFICE EQUIPMENT	\$1,500		\$1,500	\$172	\$1,328	88.51%
602	COMPUTER EQUIPMENT	\$63,421		\$63,421	\$32,103	\$31,318	49.38%
603	ANNUAL CONTRACT SERVICES	\$40,759		\$40,759	\$9,087	\$31,672	77.70%
606	OFFICE SUPPLIES	\$4,000		\$4,000	\$916	\$3,084	77.11%
607	POSTAGE	\$1,580		\$1,580	\$57	\$1,523	96.37%
608	STATION SUPPLIES-CLEAN/MAINT	\$7,000		\$7,000	\$1,305	\$5,695	81.35%
616	CLOTHING - SAFETY/BOOTS	\$0	\$47,000	\$47,000	\$79	\$46,921	99.83%
618	MEDICAL SUPPLIES	\$17,250		\$17,250	\$2,420	\$14,831	85.97%
633	MEETING/TRAVEL SUPPLIES	\$16,200	\$1,500	\$17,700	\$1,186	\$16,514	93.30%
635	FIREFIGHTING FOAM	\$6,000		\$6,000	\$3,272	\$2,728	45.47%
636	SUPPLIES - CONTINGENCIES	\$1,000		\$1,000	\$0	\$1,000	100.00%
TOTAL SUPPLIES		\$158,710	\$48,500	\$207,210	\$50,597	\$156,613	75.58%

SERVICES		GENERAL	2025/26 Restricted Budget/Operating Reserve	Total Budget	Expense Paid to Date	Remaining Budget to Date	% of Budget Remaining
650	SERVICES						
625	UTILITIES - ELEC/ GAS/ WATER/GARBAGE/TEL-INT	\$64,600		\$64,600	\$17,164	\$47,436	73.43%
652	INSURANCE - CASUALTY	\$85,678		\$85,678	\$85,678	\$0	0.00%
654	SJ CO. AUDITOR - PAYROLL	\$5,500		\$5,500	\$0	\$5,500	100.00%
655	ANNUAL AUDIT	\$18,800		\$18,800	\$500	\$18,300	97.34%
656	SJ CO. TAX ADMINISTRATION CHARGE	\$38,000		\$38,000		\$38,000	100.00%
656-1	SJ CO. AUDITOR DIRECT ASSESSMENT CHARGE	\$28,000		\$28,000	\$697	\$27,303	97.51%
657	DISPATCHING	\$80,000		\$80,000	\$24,082	\$55,918	69.90%
658	COMPUTER SUPPORT	\$33,795		\$33,795	\$1,830	\$31,965	94.58%
665	PHYSICAL EXAMS/EMT RECERT	\$17,100		\$17,100	\$515	\$16,585	96.99%
670	FIRE PREVENTION/PUBLIC EDUCATION		\$5,900	\$5,900	\$0	\$5,900	100.00%
675	EMPLOYEE TRAINING	\$10,529	\$21,653	\$32,182	\$917	\$31,265	97.15%
676	ELECTIONS	\$500		\$500	\$0	\$500	100.00%
677	PROFESSIONAL	\$23,000		\$23,000	\$8,612	\$14,388	62.55%
678	ATTORNEY'S FEES	\$10,000		\$10,000	\$4,234	\$5,766	57.66%
679	PUBLICATIONS & LEGAL NOTICES	\$250		\$250	\$0	\$250	100.00%
679-1	CONFERENCE/MEMBERSHIPS	\$16,475		\$16,475	\$1,802	\$14,673	89.06%
680	EMPLOYEE MILEAGE REIMBURSEMENT	\$500		\$500	\$0	\$500	100.00%
690	SERVICES CONTINGENCIES	\$1,500		\$1,500	\$0	\$1,500	100.00%
TOTAL SERVICES		\$434,227	\$27,553	\$461,780	\$146,032	\$315,748	68.38%
TOTAL EXPENDITURES		\$5,584,611	\$589,970	\$6,174,581	\$1,628,318	\$4,626,340	74.93%

BALANCE SHEET		LAST MONTH	CURRENT	CHANGE
100	SJ COUNTY - GENERAL ACCOUNT	-\$624,379	-\$1,025,041	-\$400,662
101	F&M GENERAL OPERATING FUNDS	\$93,519	\$130,145	\$36,626
103	SJ COUNTY OPERATING RESERVE (Mitigation Fees)	\$11,630	\$15,003	\$3,373

106	F&M OPERATING RESERVE FUNDS	\$652,903	\$501,391	-\$151,512
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LONG TERM LIABILITY	BEG. BALANCE	LIABILITY PAID	BALANCE	PAYOFF DATE
STATION 2 PROPERTY	\$536,250	\$257,723	\$278,527	06/05/2030
2018 TYPE 1 (HI TECH)	\$626,281	\$626,281	\$0	11/15/2023
2018 TYPE 3 (BME)	\$377,170	\$377,170	\$0	03/01/2024
2020 TYPE 1 (E-2)	\$694,818	\$579,015	\$115,803	10/25/2026
SJCERA SICK LEAVE BANK	\$230,000	\$110,000	\$120,000	

Other Misc. Revenue Received	July-Dec	Jan-June	Total Received
SJC General Acct. Interest			\$0
SJC Capitol Outlay Interest			\$0
Total	\$0.00		\$0

AGREEMENT FOR ADMINISTRATIVE SERVICES

This agreement ("Agreement") is made this ____ day of _____, 2025, between Phase II Systems, a corporation organized and existing under the laws of the State of California, doing business as Public Agency Retirement Services and PARS (hereinafter "PARS") and the [Agency Name] ("Agency").

WHEREAS, the Agency has adopted the PARS Public Agencies Post-Employment Benefits Trust for the purpose of prefunding pension obligations and/or Other Post-Employment Benefits ("OPEB") obligations ("Plan") and is desirous of retaining PARS as Trust Administrator to the Trust, to provide administrative services.

NOW THEREFORE, the parties agree:

1. **Services.** PARS will provide the services pertaining to the Plan as described in the exhibit attached hereto as "Exhibit 1A" ("Services") in a timely manner, subject to the further provisions of this Agreement.
2. **Fees for Services.** PARS will be compensated for performance of the Services as described in the exhibit attached hereto as "Exhibit 1B".
3. **Payment Terms.** Payment for the Services will be remitted directly from Plan assets unless the Agency chooses to make payment directly to PARS. In the event that the Agency chooses to make payment directly to PARS, it shall be the responsibility of the Agency to remit payment directly to PARS based upon an invoice prepared by PARS and delivered to the Agency. If payment is not received by PARS within thirty (30) days of the invoice delivery date, the balance due shall bear interest at the rate of 1.5% per month. If payment is not received from the Agency within sixty (60) days of the invoice delivery date, payment plus accrued interest will be remitted directly from Plan assets, unless PARS has previously received written communication disputing the subject invoice that is signed by a duly authorized representative of the Agency.
4. **Fees for Services Beyond Scope.** Fees for services beyond those specified in this Agreement will be billed to the Agency at the rates indicated in the PARS' standard fee schedule in effect at the time the services are provided and shall be payable as described in Section 3 of this Agreement. Before any such services are performed, PARS will provide the Agency with a detailed description of the services, terms, and applicable rates for such services. Such services, terms, and applicable rates shall be agreed upon in writing and executed by both parties.
5. **Information Furnished to PARS.** PARS will provide the Services contingent upon the Agency providing PARS the information specified in the exhibit attached hereto as "Exhibit 1C" ("Data"). It shall be the responsibility of the Agency to certify the accuracy, content, and completeness of the Data so that PARS may rely on such information without further audit. It shall further be the responsibility of the Agency to deliver the Data to PARS in such a manner that allows for a reasonable amount of time for the Services to be performed. Unless specified in Exhibit 1A, PARS shall be under no duty to question Data received from the Agency, to compute contributions made to the

Plan, to determine or inquire whether contributions are adequate to meet and discharge liabilities under the Plan, or to determine or inquire whether contributions made to the Plan are in compliance with the Plan or applicable law. In addition, PARS shall not be liable for nonperformance of Services to the extent such nonperformance is caused by or results from erroneous and/or late delivery of Data from the Agency. In the event that the Agency fails to provide Data in a complete, accurate and timely manner and pursuant to the specifications in Exhibit IC, PARS reserves the right, notwithstanding the further provisions of this Agreement, to terminate this Agreement upon no less than ninety (90) days' written notice to the Agency.

6. **Records.** Throughout the duration of this Agreement, and for a period of five (5) years after termination of this Agreement, PARS shall provide duly authorized representatives of Agency access to all records and material relating to calculation of PARS' fees under this Agreement. Such access shall include the right to inspect, audit and reproduce such records and material and to verify reports furnished in compliance with the provisions of this Agreement. All information so obtained shall be accorded confidential treatment as provided under applicable law.
7. **Confidentiality.** Without the Agency's consent, PARS shall not disclose any information relating to the Plan except to duly authorized officials of the Agency, subject to applicable law, and to parties retained by PARS to perform specific services within this Agreement. The Agency shall not disclose any information relating to the Plan to individuals not employed by the Agency without the prior written consent of PARS, except as such disclosures may be required by applicable law.
8. **Independent Contractor.** PARS is and at all times hereunder shall be an independent contractor. As such, neither the Agency nor any of its officers, employees or agents shall have the power to control the conduct of PARS, its officers, employees, or agents, except as specifically set forth and provided for herein. PARS shall pay all wages, salaries, and other amounts due its employees in connection with this Agreement and shall be responsible for all reports and obligations respecting them, such as social security, income tax withholding, unemployment compensation, workers' compensation, and similar matters.
9. **Indemnification.** PARS and Agency hereby indemnify each other and hold the other harmless, including their respective officers, directors, and employees, from any claim, loss, demand, liability, or expense, including reasonable attorneys' fees and costs, incurred by the other as a consequence of, to the extent, PARS' or Agency's, as the case may be, negligent acts, errors or omissions with respect to the performance of their respective duties hereunder.
10. **Compliance with Applicable Law.** The Agency shall observe and comply with federal, state, and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding the administration of the Plan. PARS shall observe and comply with federal, state, and local laws in effect when this Agreement is executed, or which may come into effect during the term of this Agreement, regarding Plan administrative services provided under this Agreement.

11. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event any party institutes legal proceedings to enforce or interpret this Agreement, venue and jurisdiction shall be in any state court of competent jurisdiction.
12. **Force Majeure.** When a party's nonperformance hereunder was beyond the control and not due to the fault of the party not performing, a party shall be excused from performing its obligations under this Agreement during the time and to the extent that its performance is prevented by such cause. Such cause shall include, but not be limited to: any incidence of fire, flood, acts of God or unanticipated communicable disease, acts of terrorism or war commandeering of material, products, plants or facilities by the federal, state or local government, a material act or omission by the other party or any law, ordinance, rule, guidance or recommendation by the federal, state or local government, or any agency thereof, which becomes effective after the date of this Agreement that delays or renders impractical either party's performance under the Agreement.
13. **Ownership of Reports and Documents.** The originals of all letters, documents, reports, and data produced for the purposes of this Agreement shall be delivered to and become the property of the Agency. Copies may be made for PARS but shall not be furnished to others without written authorization from Agency.
14. **Designees.** The Plan Administrator of the Agency, or their designee, shall have the authority to act for and exercise any of the rights of the Agency as set forth in this Agreement, subsequent to and in accordance with the written authority granted by the Governing Body of the Agency, a copy of which writing shall be delivered to PARS. Any officer of PARS, or his or her designees, shall have the authority to act for and exercise any of the rights of PARS as set forth in this Agreement.
15. **Notices.** All notices hereunder and communications regarding the interpretation of the terms of this Agreement, or changes thereto, shall be effected by delivery of the notices in person or by depositing the notices in the U.S. mail, registered or certified mail, return receipt requested, postage prepaid and addressed as follows:
 - (A) To PARS: PARS; 4350 Von Karman Avenue, Suite 100, Newport Beach, CA 92660; Attention: President
 - (B) To Agency: [Agency]; [Agency Address]; Attention: [Plan Administrator Title]Notices shall be deemed given on the date received by the addressee.
16. **Term of Agreement.** This Agreement shall remain in effect for the period beginning _____, 2025 and ending _____, 2028 ("Term"). This Agreement may be terminated at any time by giving thirty (30) days written notice to the other party of the intent to terminate. Absent a thirty (30) day written notice to the other party of the intent to terminate, this Agreement will continue unchanged for successive twelve-month periods following the Term.
17. **Amendment.** This Agreement may not be amended orally, but only by a written instrument executed by the parties hereto.

18. **Entire Agreement.** This Agreement, including exhibits, contains the entire understanding of the parties with respect to the subject matter set forth in this Agreement. In the event a conflict arises between the parties with respect to any term, condition or provision of this Agreement, the remaining terms, conditions, and provisions shall remain in full force and legal effect. No waiver of any term or condition of this Agreement by any party shall be construed by the other as a continuing waiver of such term or condition.
19. **Attorneys' Fees.** In the event any action is taken by a party hereto to enforce the terms of this Agreement the prevailing party herein shall be entitled to receive its reasonable attorneys' fees.
20. **Counterparts. Electronic Signatures.** This Agreement may be executed in any number of counterparts, and in that event, each counterpart shall be deemed a complete original and be enforceable without reference to any other counterpart. The words "execution," "signed," "signature," and words of like import in this Agreement or in any other certificate, agreement or document related to this Agreement, shall include digital electronic signatures (e.g., DocuSign). The use of digital electronic signatures and electronic records (including, without limitation, any contract or other record created, generated, sent, communicated, received, or stored by electronic means) shall be of the same legal effect, validity and enforceability as a manually executed signature or use of a paper-based record-keeping system to the fullest extent permitted by applicable law.
21. **Headings.** Headings in this Agreement are for convenience only and shall not be used to interpret or construe its provisions.
22. **Effective Date.** This Agreement shall be effective on the date first above written and also shall be the date the Agreement is executed.

AGENCY:

BY: _____
Plan Administrator Name

TITLE: _____

DATE: _____

PARS:

BY: _____
Tod Hammeras

TITLE: Chief Financial Officer

DATE: _____

EXHIBIT 1A
SERVICES

PARS will provide the following services for the [Agency Name] Public Agencies Post-Employment Benefits Trust:

1. Plan Installation Services:

- (A) Meeting with appropriate Agency personnel to discuss plan provisions, implementation timelines, actuarial valuation process, funding strategies, benefit communication strategies, data reporting, and submission requirements for contributions/reimbursements/distributions;
- (B) Providing the necessary analysis and advisory services to finalize these elements of the Plan;
- (C) Providing the documentation needed to establish the Plan to be reviewed and approved by Agency legal counsel. Resulting final Plan documentation must be approved by the Agency prior to the commencement of PARS Plan Administration Services outlined in Exhibit 1A, paragraph 2 below.

2. Plan Administration Services:

- (A) Monitoring the receipt of Plan contributions made by the Agency to the trustee of the PARS Public Agencies Post-Employment Benefits Trust (“Trustee”), based upon information received from the Agency and the Trustee;
- (B) Performing periodic accounting of Plan assets, reimbursements/distributions, and investment activity, based upon information received from the Agency and/or Trustee;
- (C) Coordinating the processing of distribution payments pursuant to authorized direction by the Agency, and the provisions of the Plan, and, to the extent possible, based upon Agency-provided Data;
- (D) Coordinating actions with the Trustee as directed by the Plan Administrator within the scope of this Agreement;
- (E) Preparing and submitting a monthly report of Plan activity to the Agency, unless directed by the Agency otherwise;
- (F) Preparing and submitting an annual report of Plan activity to the Agency;
- (G) Facilitating actuarial valuation updates and funding modifications for compliance with the applicable GASB pronouncements and/or statements, if prefunding OPEB obligations;
- (H) Coordinating periodic audits of the Trust;
- (I) Monitoring Plan and Trust compliance with federal and state laws.

3. PARS is not licensed to provide and does not offer tax, accounting, legal, investment or actuarial advice.

EXHIBIT 1B
FEES FOR SERVICES

PARS will be compensated for performance of Services, as described in Exhibit 1A based upon the following schedule:

An annual asset fee shall be paid from Plan assets based on the following schedule:

<u>For Plan Assets from:</u>			<u>Annual Rate:</u>
\$1	to	\$10,000,000	0.25%
\$10,000,001	to	\$15,000,000	0.20%
\$15,000,001	to	\$50,000,000	0.15%
\$50,000,001	and	above	0.10%

Annual rates are prorated and paid monthly. The annual asset fee shall be calculated by the following formula [Annual rate divided by 12 (months of the year) multiplied by the Plan asset balance at the end of the month]. Trustee and Investment Management Fees are not included.

EXHIBIT 1C
DATA REQUIREMENTS

PARS will provide the Services under this Agreement contingent upon receiving the following information. Agency is solely responsible for ensuring that all information and documentation provided to PARS is true, correct, and authorized:

1. Executed Legal Documents:
 - (A) Certified Resolution
 - (B) Adoption Agreement to the Public Agencies Post-Employment Benefits Trust
 - (C) Trustee Investment Forms

2. Contribution – completed Contribution Transmittal Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
 - (A) Agency name
 - (B) Contribution amount
 - (C) Contribution date
 - (D) Contribution method (Check, ACH, Wire)

3. Distribution – completed Payment Reimbursement/Distribution Form signed by the Plan Administrator (or authorized Designee) which contains the following information:
 - (A) Agency name
 - (B) Payment reimbursement/distribution amount
 - (C) Applicable statement date
 - (D) Copy of applicable premium, claim, statement, warrant, and/or administrative expense evidencing payment
 - (E) Signed certification of reimbursement/distribution from the Plan Administrator (or authorized Designee)

4. Other information pertinent to the Services as reasonably requested by PARS and Actuarial Provider.

RESOLUTION NO. 25-03

**RESOLUTION OF THE GOVERNING BOARD OF DIRECTORS
OF THE **WATERLOO MORADA RURAL COUNTY FIRE PROTECTION DISTRICT**
APPROVING THE ADOPTION OF THE
PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST
ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)**

WHEREAS, PARS has made available the PARS Public Agencies Post-Employment Benefits Trust (the "Program") for the purpose of pre-funding pension obligations and/or OPEB obligations; and

WHEREAS, the **Waterloo Morada Rural County Fire Protection District ("District")** is eligible to participate in the Program, a tax-exempt trust performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the State of California; and

WHEREAS, the District's adoption and operation of the Program has no effect on any current or former employee's entitlement to post-employment benefits; and

WHEREAS, the terms and conditions of post-employment benefit entitlement, if any, are governed by contracts separate from and independent of the Program; and

WHEREAS, the District's funding of the Program does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

WHEREAS, the District reserves the right to make contributions, if any, to the Program.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Governing Board of Directors hereby adopts the PARS Public Agencies Post-Employment Benefits Trusts; and
2. The Governing Board hereby appoints the FIRE CHIEF, or his/her successor or his/her designee as the District's Plan Administrator for the Program; and
3. The District's Plan Administrator is hereby authorized to execute the PARS legal and administrative documents on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the Program and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the District's Program.

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA
COUNTY OF SAN JOAQUIN

John Baker, the Secretary of the Governing Board of Directors of the **Waterloo-Morada Rural County Fire Protection District**, State of California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on October 1st, 2025, and passed by a _____ vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this _____, 2025.

Secretary of the Governing Board



✓ Agreement was successfully signed by Eric Walder on September 23, 2025 at 9:13 AM PDT.
Agreement is in effect until October 15, 2026.



Accessible Document Service Proposal

Transform Your PDFs into Fully Accessible, Searchable, and Translatable Documents

PREPARED FOR

Eric Walder

Fire Chief

Waterloo Morada Fire District

ewalder@wmfire.org

PREPARED BY

Justin Erickson

Account Manager

DocAccess by Streamline Software

justin@getstreamline.com

(916) 900-6619

Executive Summary

Waterloo Morada Fire District faces a critical deadline for PDF accessibility compliance. After analyzing **516** links across its web properties, the DocAccess tool discovered **365** documents containing approximately **1,000** pages. With this agreement, DocAccess will ensure **all current and future documents on wmfire.org and wmfpd.specialdistrict.org** are served in an accessible format. Traditional remediation of all these documents would cost approximately **\$7,000** or could take **5 weeks** of dedicated staff time.

DocAccess offers an immediate, cost-effective solution at just \$50 per month – that's **91%** less than traditional remediation in the first year alone, with instant deployment and ongoing compliance.

The Accessibility Challenge

Under the Americans with Disabilities Act (ADA) and recent Department of Justice guidelines, all public-facing digital content must be accessible to people with disabilities. This includes:

- ✓ Meeting WCAG 2.1 AA standards for all PDF documents
- ✓ Providing equal access to information for all users
- ✓ Avoiding costly lawsuits and compliance penalties
- ✓ Serving your community's **15-20%** of residents with disabilities
- ✓ **Enhancing accessibility for Waterloo Morada Fire District's diverse community—where a notable portion of residents speak languages other than English at home—ensures all families can understand vital emergency information and services (U.S. Census Bureau, ACS 2022).**

The DocAccess Solution

DocAccess transforms your existing PDFs into fully accessible documents without changing your files or website structure. Our cloud-based solution provides:



Instant Accessibility

Automatic conversion to screen-reader compatible HTML with proper semantic structure and WCAG 2.1 AA compliance.



150+ Language Translation

Real-time translation powered by Google Translate, prioritizing languages spoken in your service area.



AI-Powered Search & Q&A

Users can search within documents and ask questions in plain language, getting instant answers in their preferred language.



Live Visual Interpretation

24/7 access to professional interpreters via Aira for users who need additional assistance - included at no extra cost.



Mobile Optimization

Responsive design ensures perfect viewing on all devices, from smartphones to desktop computers.



Smart Image Description

AI-generated comprehensive alt-text for all images, charts, maps, and diagrams following WCAG best practices.

Technical Excellence & Compliance



DocAccess is built on industry-leading standards and partnerships:

- ✓ Full WCAG 2.1 AA compliance verified by VeraPDF validation
- ✓ Section 508 and ADA Title II & III compliance
- ✓ ISO 14289 (PDF/UA) standard adherence
- ✓ Tested with all major screen readers (JAWS, NVDA, VoiceOver)
- ✓ Regular audits by accessibility experts
- ✓ Continuous improvement through user feedback

Simple Implementation Process

Quick Installation (15 minutes)

1

Add one line of code to your website - similar to Google Analytics. Works with any CMS or platform.

Automatic Processing (24 hours)

2

DocAccess scans and processes all your PDFs, creating accessible versions without touching your original files.

Go Live & Stay Compliant

3

Your PDFs are now fully accessible. New documents are processed automatically. Full dashboard for monitoring.

Investment & Value

Recommended Plan: Essentials

\$50/month

For all current and future documents on wmfire.org and wmfpd.specialdistrict.org

What's Included:

- ✓ Unlimited document views and downloads
- ✓ Automatic processing of new documents
- ✓ All accessibility features (translation, Q&A, live assistance)
- ✓ Compliance monitoring dashboard
- ✓ Regular accuracy reviews by experts
- ✓ No setup fees or hidden costs
- ✓ Flexibility to change plans anytime

Cost Comparison:

Traditional PDF remediation: **\$7,000** (one-time)

DocAccess solution: \$50 per month

You save \$6,400 in the first year alone!

Frequently Asked Questions

Do I need to remediate my existing PDFs?

No. DocAccess creates fully compliant WCAG 2.1 AA compliant HTML formats that are the gold standard for ADA requirements. Your original PDFs remain unchanged as an alternative format for printing.

How quickly can we be compliant?

Most organizations are fully operational within 24-48 hours of installing the DocAccess code. Complex documents may take slightly longer for our quality review process.

What about documents on external sites we link to?

DocAccess uniquely handles external PDFs you link to, ensuring your users have an accessible experience even with third-party documents.

Is this solution legally compliant?

Yes. DocAccess meets all federal ADA requirements and state-specific regulations. We offer up to \$250,000 in indemnification coverage for added protection.

Service Agreement

This Software as a Service Agreement ("Agreement") is entered into on **October 16, 2025**, between Streamline Software Incorporated ("Provider") and **Waterloo Morada Fire District** ("Customer").

Services Provided

DocAccess is a subscription-based accessibility solution that includes:

- Automated document accessibility compliance
- Real-time translation to 150+ languages
- AI-powered search and Q&A functionality
- 24/7 live visual interpretation services
- Compliance monitoring and reporting

Terms

- **Subscription: Essentials Plan** - all current and future documents on wmfire.org and wmfpd.specialdistrict.org pages
- **Fee: \$600 per year (\$50 per month)**
- **Billing Cycle: Every year, beginning July 2026**
- **You'll receive an initial invoice for approximately \$424.11 covering the period from October 16, 2025 to June 30, 2026.**
- **Payment Terms: Net 45**
- **Contract Term: 1-year commitment** - enjoy our price lock guarantee for the duration of the contract term.
- **Price Protection:** Your price stays fixed during your subscription term, even if you increase usage up to 200% of your original page count. This flexibility supports public organizations' ability to communicate freely and maintain transparency.

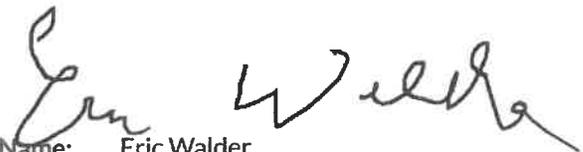
This Agreement incorporates the DocAccess Terms of Service available at docaccess.com/terms-of-service

Streamline Software, Inc.



Name: Mac Clemmens
Title: CEO
Date: October 16, 2025

Waterloo Morada Fire District



Name: Eric Walder
Title: Fire Chief
Date: October 16, 2025

W-9 available at getstreamline.com/w9 | Fed Tax ID: 26-3341975

Electronic Signature Certificate

Agreement ID: 4749e4e7-81b3-48b8-bd94-d7eb0902b559

Document Hash: 165270c514ba71bf...

Signed Date: 2025-09-23 16:13:51 UTC

Signer Name: Eric Walder

Signer Title: Fire Chief

Signature Method: Draw

IP Address: 50.245.176.65

Agreement Created: 2025-09-16 16:16:52 UTC

Agreement Term: 12 months

Agreement Expires: October 15, 2026

Invoice



Invoice number **38558585-0011**
Date of issue **September 23, 2025**
Date due **November 7, 2025**
Agreement **docaccess.com/agreements**
/4749e4e7

Streamline
United States
+1 916-238-1811
support@getstreamline.com

Bill to
Yolanda Palermo - Waterloo-Morada Fire Protection District
6925 E. Foppiano Ln
Stockton, California 95212
United States
+1 209-931-3107
ypalermo@wmfire.org

\$0.00 USD due November 7, 2025

DocAccess Essentials - Trial		\$0.00
	Subtotal	\$0.00
	Total	\$0.00
	Amount due	\$0.00 USD

Questions about billing or looking to connect Bill.com?
Visit: www.getstreamline.com/billing
Call: 916-477-2455

Need our W-9 for tax purposes?
You can download it at www.getstreamline.com/w9.

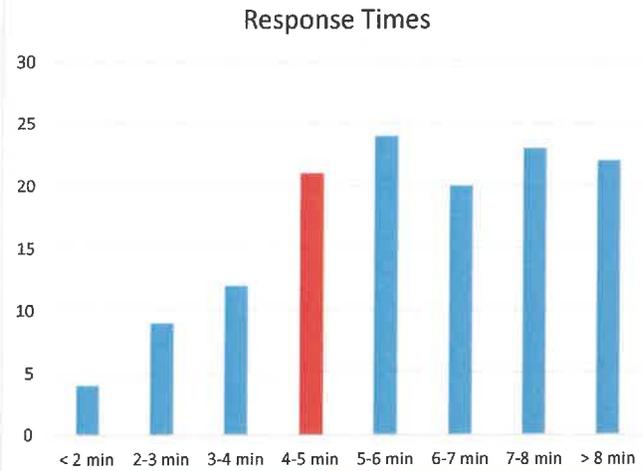
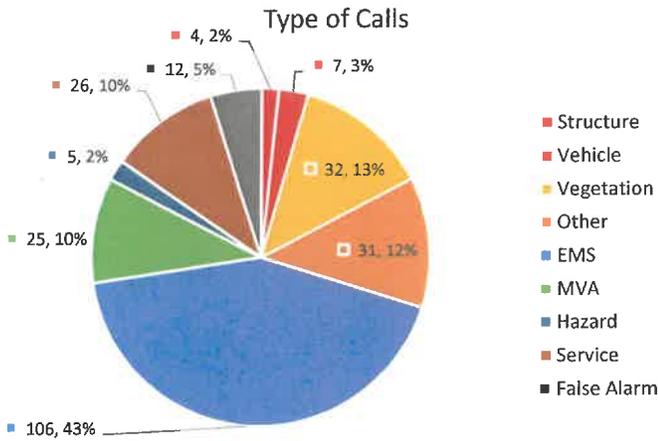
If paying by check, include invoice number in the memo line on the check



WATERLOO MORADA FIRE DISTRICT MONTHLY ACTIVITY REPORT

11.2
August
2025

EMERGENCY OPERATIONS



Incidents		Month	YTD
Total Calls:		248	1816
Station	Incidents	% Per Station	
1	130	52.4%	
2	118	47.6%	
Emergency Response - Code 3 Calls Only			
Station	Incidents	Avg Resp Time	Total Inc
1	77	6:24	31%
2	58	5:12	23%
Avg. Both Sta.		5:53	

Prevention		Month	YTD
Business Inspections		12	130
Fire Permits Issued		26	109
Public Education		1	18
Children			935
Adults			658

Training	
Month	270
YTD	4770

Response by Shift	
A	89
B	82
C	77

Dollar Loss		Monthly	YTD
Property		\$121,800.00	\$ 1,827,500
Contents		\$15,000.00	\$ 346,800

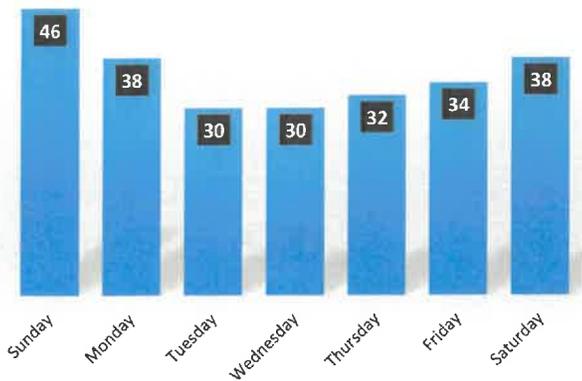
Response by Unit								
E15-1	E15-2	E15-3	BR15-1	WT15-1	BC15	CH15-1	OES 4122	Total
113	139	3	1	13	39	3	0	311

Stacked Calls		This Month	YTD
Incidents		39	267
Percentage		16%	15%

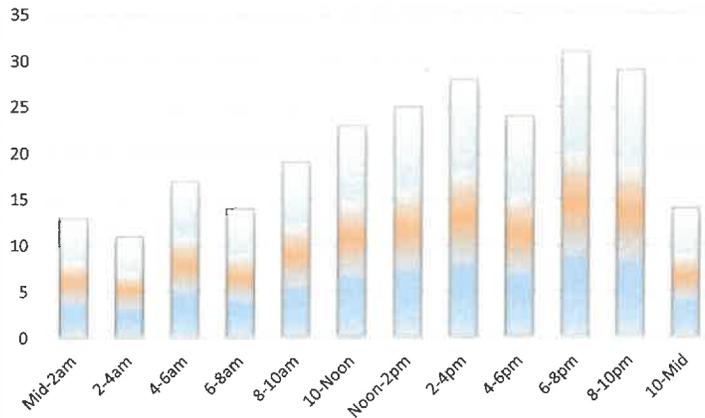
Aid Given/Received		This Month	YTD
Given		62	280
Received		25	119

Homeless Related	
Month	18
YTD	206
	11%

Incidents by Day of Week



Incidents by Time of Day

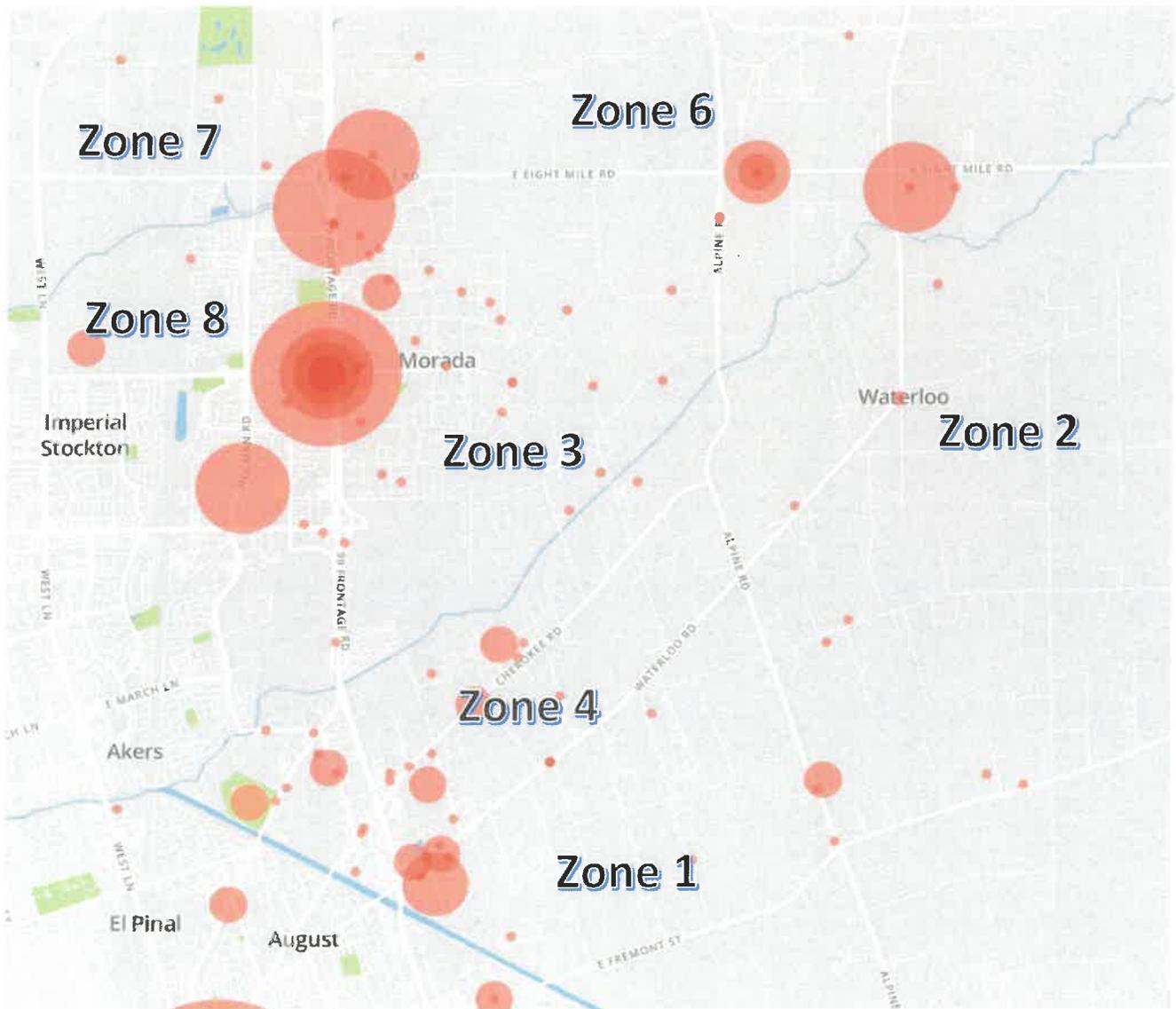


Data collected during calendar year



**WATERLOO MORADA FIRE DISTRICT
MONTHLY ACTIVITY REPORT**

11.2
August
2025



Incident Density Map

		Aid Given	
		Linden	10
		Mokelumne	11
		Stockton	25
Zone 1	26	Woodbridge	6
Zone 2	15	Lodi	3
Zone 3	46	Clements	1
Zone 4	60	Liberty	1
Zone 6	29	Montezuma	2
Zone 7	13	Thornton	1
Zone 8	3	French Camp	2

Aid Received	
Linden	6
Stockton	8
Woodbridge	3
Clements	1
Collegedale	2
Liberty	1
Lodi	1
Mokelumne	3